

Memorandum

Date: October 3, 2023

To: Office of the Commissioner

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of Equal Employment Opportunity

File No.: 034.18402.A10848.ACPD_2023_Third Quarter

Subject: **ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES-
2023 THIRD QUARTER MEETING MINUTES**

The Advisory Committee for Persons with Disabilities (ACPD) 2023 Third Quarter meeting was held on August 18, 2023, via WebEx.

INVITED MEMBERS:

Resa Rombouts, Chairperson, Officer, Baldwin Park Area
Sharon Palacios, Vice-chairperson, Office Services Supervisor II, Santa Ana Area
Joni Miller, Public Safety Dispatch Supervisor I, Los Angeles Communication Center
Brian Thomas, Officer, Baldwin Park Area
Jonathan Boyd, Officer, Altadena Area
Phillip Mackintosh, Officer, Northern Division
Gerardo Serrato, Captain, Golden Gate Communication Center
Stefania Montanez, Program Technician II (PTII), Human Resources Section
Andrea Milam-Richey, Associate Governmental Program Analyst (AGPA), Organizational Development Section

MEMBERS ABSENT:

Rochelle Buteau, PTII, Support Services Section

INVITED GUESTS:

Brittan Planinz, AGPA, Liaison, Office of Equal Employment Opportunity
Judy Pernell, Chairperson, California Infrastructure and Economic Development iBank
Anne Palmero, Mental Health Services Oversight and Accountability Commission
Kimberly Watkins, Mental Health Services Oversight and Accountability Commission



OPENING REMARKS:

Officer Rombouts opened the meeting by welcoming attendees and calling roll. Officer Rombouts then reminded individuals to state their name before speaking and provide a description of themselves for those who are visually impaired.

AGENDA ITEMS:

1. Old Business
 - a. A review of the State Disability Awareness Committee (SDAC) meeting from June and August: Officer Bryan Thomas provided an outline of the SDAC meeting for June, and Officer Jonathan Boyd provided an outline of the SDAC meeting for August.
2. New Business
 - a. Officer Rombouts provided an update on the National Disability Employment Awareness Month (NDEAM) event to be held on October 12, 2023. The event will be moved to the West Side from the East Side of the California State Capitol due to ongoing construction. Plans are in progress with all participating agencies, with 25 agencies currently committed to attending. The next meeting is scheduled for August 21, 2023. A band from Southside Unlimited, a duet, will perform at the event. Art from the 2023 Art Contest will be displayed.
 - b. The ACPD banner for the NDEAM event has been approved.
 - c. The NDEAM event posters provided by the Office of Community Outreach, Marketing, and Recruitment are expected to be approved and disseminated before September 2023.
 - d. The ACPD website is still under construction.
3. Roundtable
 - a. Office Services Supervisor II Sharon Palacios reminded the group there will be a vote for a new chairperson and vice-chairperson next year and encouraged members to consider taking a greater role in the committee.

The next meeting will be an in person meeting at CHP Headquarters on October 13, 2023, at 1000 hours.



R. ROMBOUTS

Chairperson, Advisory Committee for Persons with Disabilities

Cc: Office of Equal Employment Opportunity