

M e m o r a n d u m

Date: July 26, 2022

To: Office of Equal Employment Opportunity

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of Equal Employment Opportunity

File No.: 034.18402.A11730.Acpd_2022_Second Quarter

Subject: **ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES - 2022
SECOND QUARTER MEETING MINUTES**

Approved
Office of the Commissioner
Signature
Date 8/1/22

The Advisory Committee for Persons with Disabilities (ACPD) 2022 Second Quarter meeting was held on May 13, 2022, via WebEx.

MEMBERS PRESENT:

- Resa Rombouts, Chairperson, Officer, Baldwin Park Area
- Sharon Palacios, Vice-Chairperson, Office Services Supervisor, II (OSSII), Santa Ana Area
- Sean Coyle, Assistant Chief, Southern Division
- Brian Thomas, Officer, Westminster Area
- Jonathan Boyd, Officer, Altadena Area
- Phillip Mackintosh, Officer, Northern Division
- Gerardo Serrato, Lieutenant, Redwood City Area
- Joni Miller, Public Safety Dispatch Supervisor I (PSDI), Los Angeles Communications Center

INVITED GUESTS:

- Wanona Ireland, Commander, Staff Services Manager III, Office of Equal Employment Opportunity (OEEO)
- Nancy Hunt, Lieutenant, OEEO
- Brandon Baldwin, Sergeant, OEEO
- Sara Fox, Associate Governmental Program Analyst (AGPA), ACPD Liaison, OEEO
- Andrea Milam-Rickey, AGPA, Organizational Development Section (ODS)
- Ally Wong, Chairperson, Board of Pilot Commissioners
- Judy Pernell, Chairperson, California Infrastructure and Economic Development iBank
- Annie Palmero, Mental Health Services Oversight and Accountability Commission
- Kimberly Watkins, Mental Health Services Oversight and Accountability Commission
- James Tehan, California Infrastructure and Economic Development iBank



OPENING REMARKS:

Officer Resa Rombouts opened the teleconference meeting by welcoming the attendees and informed everyone committee member Eme Iturralde is leaving the ACPD committee and the Department.

AGENDA ITEMS:

1. Old Business:

- a. Officer Rombouts provided a brief overview of the ACPD's booth at the Abilities Expo in February 2022, at the Los Angeles Convention Center. The ACPD used the Department's Altadena and Southern Division social media for the event. The Abilities Expo counted 5,200 adults in attendance and estimated double that number under 18.
- b. The ACPD logo and motto have been approved. Polo shirts for the upcoming fair will be created. Due to California Highway Patrol (CHP) policy, professional staff ACPD members are not allowed to wear the badge logo. For the professional staff, the polo shirt will be the lettering and motto with no badge.
- c. Statewide Disability Awareness Council meeting will be on Thursday, May 19, 2022. Every ACPD member is encouraged to attend via Zoom.
- d. An update on Assembly Bill 313, a bill for reasonable accommodations, was provided by PSDI Miller. Assembly Bill 313 was signed into law in October 2022 and makes the California Department of Human Resource responsible to ensure all state agencies are fulfilling the requirement for reasonable accommodations.

2. New Business:

- a. The number of events scheduled for 2022 is limited. There will be the Northern and Southern California Special Olympics, a torch run, and a plane pull. Additional information will be provided to the ACPD members as the dates draw nearer. The ACPD will also be reaching out to the Valor Games Committee and the organizers of the Inland Empire Disabilities Expo.
- b. The ACPD fourth quarter 2022 meeting is tentatively planned to be in Sacramento, while ACPD members are in the city to host the Disability Employment Awareness Fair on October 13, 2022.
- c. Staff Services Manager III Ireland introduced herself and gave a brief synopsis of the vision statement meeting with the Office of the Commissioner and relayed the full support of Commissioner Amanda Ray for the ACPD, saying the Commissioner emphasized how important the work is of the ACPD. The OEEEO will be assisting the ACPD with the events throughout the state. Staff Services Manager III Ireland also explained the CHP 440A, *Application Flow Data Chart*, will be abolished and replaced with a new form to account for all job applicants.

- d. Officer Rombouts stated the ACPD will host the Disability Employment Awareness Fair at the state capitol, on October 13, 2022. The ACPD will travel to Sacramento on October 12, work at the fair on October 13, and have the fourth quarter ACPD meeting on October 14. Officer Rombouts has sent the Operations Plan for the fair to the OEEO and has been reaching out to all previous contacts for the fair, including the CHP Mounted Patrol Unit. Officer Rombouts would like to schedule a fair planning meeting on Wednesday, June 15, 2022, at 1030 hours, via WebEx.

3. Round Table:

- a. Assistant Chief Sean Coyle thanked everyone for their work and expressed his gratitude to both Officer Rombouts and OSSII Sharon Palacios for all of their hard work these past two years with the ACPD.
- b. Officer Brian Thomas informed the committee there is a Special Olympic Torch Run in Orange County next month.
- c. Lieutenant Gerardo Serrato said the Alameda Torch Run is on June 21, 2022.

The next teleconference is scheduled for Friday, August 13, 2022, at 1100 hours. Please submit agenda items to Officer Rombouts and OSSII Palacios via email.



RESA ROMBOUTS, Officer
Chairperson, Advisory Committee for Persons with Disabilities

cc: Officer of Equal employment Opportunity