

M e m o r a n d u m

Approved
Office of the Commissioner
Signature M. Kittell for
Date 06/16/2023

Date: May 12, 2023

To: Office of Equal Employment Opportunity

From: DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
Office of Equal Employment Opportunity

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Subject: ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES - 2023
SECOND QUARTER MEETING MINUTES

The Advisory Committee for Persons with Disabilities (ACPD) 2023 Second Quarter meeting was held on May 12, 2023, via WebEx.

MEMBERS PRESENT:

Resa Rombouts, Chairperson, Officer, Baldwin Park Area
Sharon Palacios, Vice-chairperson, Office Services Supervisor II (OSSII), Santa Ana Area
Joni Miller, Public Safety Dispatch Supervisor I (PSDSI), Los Angeles Communication Center
Brian Thomas, Officer, Baldwin Park Area
Phillip Mackintosh, Officer, Northern Division
Stefania Montanez, Program Technician II (PTII), Human Resources Section
Andrea Milam-Richey, Associate Governmental Program Analyst (AGPA), Organizational Development Section

MEMBERS ABSENT:

Jonathan Boyd, Officer, Altadena Area
Gerardo Serrato, Captain, Golden Gate Communications Center
Rochelle Buteau, PTII, Support Services Section

INVITED GUESTS:

Annie Palmero, Mental Health Services Oversight and Accountability Commission

OPENING REMARKS:

Officer Rombouts opened the meeting by welcoming the attendees and calling roll. Officer Rombouts then reminded individuals to state their name before speaking. Moving forward, if



utilizing a camera, it is requested to provide a visual introduction for those who are visually impaired.

AGENDA ITEMS:

1. Old Business:

- a. Officer Rombouts provided an update on the Abilities Expo in Los Angeles, confirming it was a success. The number of participants is increasing, along with community engagement. Through lessons learned, there are things that will be employed during the upcoming National Disability Employment Awareness Month (NDEAM) event in October 2023. Attendance, counting only adults, was 2302 on Friday, 3465 on Saturday, and 1839 Sunday, making a total of 7635 for 2023—up from 5289 in 2022.
- b. Officer Rombouts advised the committee that the Commissioner will be speaking at the next State Disability Awareness Committee (SDAC). An update on the February SDAC was provided by PTII Montanez, who noted the CHP did not make the 5 top agencies with the highest parity rate, and only 51% of State agencies have a Disability Advisory Committee. All state departments should have a 16.6% representation rate of persons with disability in their workforce. Currently, PTII Montanez pointed out, CHP does not, but this committee is focused on increasing that number. There are a total of 62 Limited Examinations and Appointment Program's (LEAP) exams available. The LEAP classifications are developed through California Department of Human Resources (CalHR). The National Disability Independence Day is coming up on July 26. It commemorates the signing of the Americans with Disabilities Act on July 26, 1990, by President Bush, and PTII Montanez recommended the Department recognize this date moving forward.

The April SDAC update was provided by AGPA Andrea Milam-Richey. Jeff Macomber, Secretary of California Department of Corrections and Rehabilitation, shared about their unique hiring practices and recruitment events. Yana Garcia, Secretary of California Environmental Protection Agency, discussed their development of an internal affinity group to support inclusivity and staff involvement/input across the board in a meaningful way to raise awareness and build community within the agency. Chief Vance Taylor of the Office of Functional Needs at California Governor's Office of Emergency Services discussed broadening their workforce to encompass different perspectives and experiences to meet the needs of all employees with disabilities during a natural disaster or emergency event. Staff Services Manager I Eli Medrano with CalHR's Office of Civil Rights discussed the 62 LEAP exams and the update of the Staff Services Analyst exam. Lastly, Assemblyman Joe Patterson discussed the current fentanyl crisis and how to connect with your specific legislator.

- c. Officer Rombouts shared with the committee that the Vision Statement had been approved during her meeting with the Office of the Commissioner and the Office of Equal Employment Opportunities, and Chief Mike Alvarez will work on inviting a member of the Legislature to attend the NDEAM event in October.
2. New Business:
- a. Officer Rombouts provided an update on the plans for the committee's NDEAM event in October 2023. The first planning meeting took place on April 19, 2023. Plans are in progress with all participating agencies. There are 13 agencies currently. The operation's plan has been submitted to the Capitol Protection Section for review. The next planning meeting is scheduled for August 2023. The Office of the Commissioner requested Advisory Committee for Persons with Disabilities (ACPD) to create a 3-part video for internal and external showcasing individuals with disabilities in the Department.
 - b. An update on the Art Contest was provided by OSSII Palacios, including the theme, protecting State landmarks in California. All entry forms have been sent out with a deadline to submit by May 26, 2023. There are currently two submissions.
3. Round Table:
- a. Program Technician II Montanez spoke about the biggest struggle she encountered with employment, which was transportation. As this is a barrier, she has reached out to a driving school she had worked with previously, inviting them to participate at the upcoming NDEAM event, as well as a journalist she knows. Both will be in contact with Officer Rombouts to confirm attendance. She also reminded the committee the Department's Torch Run is June 12, 2023, and requested the members to come out to show support.
 - b. Officer Rombouts shared that a public-facing ACPD Web site is being developed and will house all meeting agendas, meeting minutes, upcoming events, and all contact information for ACPD members.
 - c. The next NDEAM event planning meeting will be on either July 27 or August 24, 2023.

The next meeting will be scheduled for Friday, August 11, 2023, via WebEx, at 11 a.m. Please submit agenda items to Officer Rombouts and OSSII Palacios via email.



RESA ROMBOUTS, Officer
Chairperson, Advisory Committee for Persons with Disabilities

cc: Officer of Equal Employment Opportunity