Correction Procedures
Once the written report has been completed and reviewed, it is important to prepare a plan outlining corrective measures to be implemented as a result of the assessment.

Determine Areas of Focus
• Begin with the most potentially hazardous issues.

Analyze the Alternatives
• Those provided in the report.
• Your own alternatives.

Prepare Correction Outline
• Identify the necessary materials including equipment, hardware, and software.

Implementation Phase
Select and implement the most effective recommendations contained in the correction procedure outline.

Set Reasonable Time-frames

Procure Needed Equipment, etc.
• Install equipment, etc.
• Test equipment, etc.

Reassessment
Following a facility security survey, it is important to re-assess and evaluate the effectiveness of the corrections implemented.

Walk Through Re-evaluation

Document
• Corrections made.
• Newly discovered hazards.
• Schedule next assessment.