

INFORMATION BULLETIN



November 2, 2016

DEPARTMENTAL SCHOOL BUS DRIVER-OF-THE-YEAR AWARD AND RECOGNITION OF SCHOOL BUS DRIVERS' DAY

This Information Bulletin (IB) provides the nomination and selection process for the departmental School Bus Driver-of-the-Year Award for 2016 and encourages school districts, contractors, and other organizations that promote school pupil transportation safety to nominate candidates for the award. Additionally, this IB announces School Bus Drivers' Day, April 25, 2017, which acknowledges all school bus drivers for their hard work, dedication, and contributions to the school bus industry in the safe transportation of school pupils in California.

Nomination Criteria. Nominees shall possess a valid school bus driver certificate and shall have provided service to the industry beyond the level expected of the average professional California school bus driver. The nominee must be a:

- School bus driver, school bus driver trainer, or school bus supervisor with at least ten years of total service in the California school bus industry, who has outstanding knowledge, leadership, job-related skills, or has supported the advancement of the school bus driving profession; or
- School bus driver, school bus driver trainer, or school bus supervisor, who through a single act or deed demonstrated exceptional skill, judgment, and/or bravery which prevented injury or loss of life.

Nomination Process. School districts, contractors, or any organization promoting school bus safety should submit nominations to their respective California Highway Patrol (CHP) Area office for this award. Nominations shall include a detailed explanation of the nominee's achievements and qualifications for the award. The number of years the nominee has been driving a school bus and the number of accident-free miles are to be included in the nomination submission. The organization submitting a nomination shall certify all information pertaining to the nominee's qualifications for the award is accurate and meets all the requirements for the award.



The CHP Area office will review all nominations submitted and select one nominee for the Area School Bus Driver-of-the-Year. Each Area office shall submit the name and all supporting documents of their nominee to their respective Division. Divisions will select one driver from the Areas' School Bus Driver-of-the-Year Award nominees and forward it to Research and Planning Section (RPS) on or before March 1, 2017, for the departmental School Bus Driver-of-the-Year Award.

Selection Panel. A five-person panel is appointed by the CHP Commissioner and consists of the following members:

- The chief of Enforcement and Planning Division, or their designee(s) will serve as the Chair;
- Research and Planning Section's School Bus Coordinator;
- A representative from the California Department of Education;
- A representative from the Department of Motor Vehicles; and
- A representative from the California Association of School Transportation Officials.

The panel will select two recipients for the award; one each from Northern California and from Southern California. The state is divided as follows: Northern California includes Northern, Valley, Golden Gate, and Central Divisions; Southern California includes Southern, Border, Inland, and Coastal Divisions.

Award Presentation. The Commissioner or designee will present the awards during the last week of April or a date determined by the presenter.

In addition to the School Bus Driver-of-the-Year Award, Highway Patrol Manual 82.4, School Pupil and Farm Labor Transportation Safety, Chapter 8, School Pupil Safety Public Affairs, provides information on other ways to recognize school bus drivers on School Bus Drivers' Day. Any questions regarding this IB should be directed to RPS at (916) 843-3340.

OFFICE OF THE COMMISSIONER

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