



Proposition
64
Section
34019 (f)(3)(B)
RTC

Cannabis Tax Fund Grant Program Overview

Welcome



Agenda

Session Length: 1.5 hours

Topics:

- – Proposition 64/Revenue and Taxation Code 34019
- – Program Regulations/Timeline/Opportunities
- – Online Grants Management System (GMS)
- – Selection Process/Agreement Execution/Administration
- – Q&A at end of presentation

General:

- All participants on mute until Q&A
- May post questions in chat during session



Program Overview

To provide education, prevention, and enforcement of impaired driving laws related to driving under the influence of alcohol and other drugs, including cannabis.

- Proposition 64, (2016)
- Senate Bill 94, (2017)
- Revenue and Taxation Code Section 34019

Program resources are available at:

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program>



Program Regulations

The California Highway Patrol (CHP) adopted regulations within Title 13 of the California Code of Regulations (CCR), Division 2, Chapter 13, which govern the CHP Cannabis Tax Fund Grant Program.

These regulations outline: ***grant provisions, grant project types, specific application requirements and evaluation criteria, and necessary administrative procedures for the program.***

Regulation are available at:

www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program-overview/program-regulations



Timeline

Activity

Date

Grant Workshop(s)

January 6, 2022

Application Submission Period

January 7, 2022 – February 23, 2022

Application Filing Deadline

February 23, 2022, 5:00pm Pacific Time

Application Review

February 2022 – May 2022

Award Announcements

May – June

Grantee Agreement Execution

June 2022

Start of Project Period

July 1, 2022



2022 Opportunities

1. Toxicology: Crime Laboratories
2. Toxicology: Medical Examiners/Coroner's Offices, and Law Enforcement Coroner's Divisions
3. Law Enforcement: Large-Size Law Enforcement Organizations/Agencies
4. Law Enforcement: Small and Mid-Size Law Enforcement Organizations/Agencies
5. Education



Toxicology Crime Laboratories - Eligible Applicants & Project Types

Eligible Applicants:

- California county and/or city crime laboratories (laboratories supporting Driving Under the Influence (DUI)/Driving Under the Influence of Drugs (DUID) cases in California).

Eligible Projects:

- Elimination of backlog in the analysis of forensic science evidence, including toxicology/forensic alcohol and controlled substances/drug chemistry for DUI and/or DUID prosecution
- Reduction in turnaround time for sample testing
- Purchasing and/or upgrading equipment to improve testing capabilities
- Reduction/Elimination of outsourcing for testing by private laboratories



Toxicology: Medical Examiners/Coroner's Offices, and Law Enforcement Coroner's Divisions - Eligible Applicants & Project Requirements

Eligible Applicants:

Local Government, which includes

- California County and/or City Medical Examiners/Coroner's Offices
- Law Enforcement Coroner's Divisions

Project Requirements:

- Take biological samples (e.g., blood, urine, tissue, saliva, etc.) from the body of the deceased before it has been prepared for burial to test for both alcohol and drugs; and
- Report data collection to the CHP



Law Enforcement - Eligible Applicants & Project Types

Eligible Applicants:

- Law Enforcement Organizations/Agencies (more than 500 employees), with the primary function of enforcing traffic laws, which includes responding to calls, making arrests, and issuing citations, pursuant to the California Penal Code, California Vehicle Code, and California Health and Safety Code.
- Small and Mid-Size Law Enforcement Organizations/Agencies, with the primary function of enforcing traffic laws, which includes responding to calls, making arrests, and issuing citations, pursuant to the California Penal Code, California Vehicle Code, and California Health and Safety Code.
 - *Small-Range*: 100 employees or less
 - *Mid-Range*: 500 employees or less

Eligible Projects:

- Increasing DUI/DUID enforcement efforts (which may include conducting saturation patrols, DUI checkpoints, and/or maximum enforcement details).
- Drug Evaluation and Classification (DEC) training, and other approved training, that establish and increase the knowledge of law enforcement personnel in detecting and removing impaired drivers from the roadway.
- Public education and outreach.



Education - Eligible Applicants & Project Types

Eligible Applicants:

- Local Government
- Law Enforcement
- Pass-Through Entity for a Qualified Nonprofit

Eligible Projects:

Education projects and project activities must directly support impaired driving efforts.

- Collaboration with public health and schools
- Educational events and activities
- Campaigns featuring radio advertisements, social media, billboards, video advertisements, and messaging to educate and increase awareness



Eligible Costs

Eligible costs are costs that further the project objectives, incurred during the project performance period, and are **directly related** to the project activities identified in the application.

Budget Categories:

- Personnel
- Travel
- Equipment
- Consultants/Contracts
- Other Direct Costs

NOTE: Travel and Other Direct Costs are not applicable budget categories for the Toxicology Medical Examiners/Coroner's Offices, and Law Enforcement Coroner's Divisions opportunity.



Application Process



How to Apply

Grant Management System (GMS) Online Application Portal

access is available at:

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program/application-submission>

- Application Portal Guide
- Applicant Submission Instructional Video
- New applicants must **Register** and **Create An Account** in the GMS (AmpliFund)
 - User name should be the email address where important emails will be received regarding the application
 - Organizations' primary contact information is required to register
- Returning applicants shall not register or create a new account in the GMS (AmpliFund)

If you have already registered, please click [here](#) to login.

User Information	
Email Address*	<input type="text"/>
Role	Administrator
Password*	<input type="password"/>
Confirm Password*	<input type="password"/>

Contact Information	
First Name*	<input type="text"/>
Middle Name	<input type="text"/>
Last Name*	<input type="text"/>
Suffix	<input type="text"/>
Title	<input type="text"/>
Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
City	<input type="text"/>
State/Province	<input type="text"/>
Postal Code	<input type="text"/>



GMS Application Sections



- Opportunity Details
 - Provides general grant opportunity information (opportunity type, funding and relevant dates)
- Project Information
 - Requested funding amount and applicants organization contact information
- Application Forms
 - Includes the application forms to be completed
- Budget
 - Provide project budget line item request and narrative justification



Application Submission

Application deadline is **February 23, 2022 at 5:00 pm PST**



You are about to submit your application, **San Diego Toxicology Laboratory (Test)**, to **California Highway Patrol (CHP)**.

Take the time to review your application by using the timeline above. You can select any section and jump to that page.

When the application is fully complete, please select the "Submit" button. This will submit your final application to the funder.

Tips for successful submission of your application:

- Make sure all forms are “**Marked as Complete**”
- White check marks in the top navigation bar indicate forms are marked as complete
- Prior to submitting review and download a copy for your records
- Once submitted, you will not be able to make any further changes or edits

You will receive an email from no-reply@gotomygrants.com once your application has been submitted.

Grant Management System: www.gotomygrants.com



Post Application Process



Evaluation Process

- Competitive Evaluation Process consist of a two stage review process:
 - Administrative Review
 - Panel Review

Application Review/Scoring information is available at:

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program/program-opportunities>



Post Award Process



Grant Agreement

- Grant Agreements will be sent via email to the email address provided for the Authorized Official to be signed
 - The person with signing authority shall sign the Grant Agreement either using an electronic or wet signature
 - If the authority changes, Grantee must send an email to CGU providing the new contact information
- Grantees shall send signed Grant Agreements back to CGU via email to CGUGrants@chp.ca.gov
- Once executed, Grant Administrators will send each awarded Grantee a copy of the executed Grant Agreement via email



Reimbursement Process

- Disbursement of grant funds occurs on a reimbursement basis only. Payment advances will not be dispersed.
- Quarterly payment requests shall be submitted through the GMS within **14 calendar days after the end of the quarter, if applicable.**
- Payment request and supporting documents will be reviewed by your assigned Grant Administrator.
- Contact your assigned Grant Administrator to resolve any issue with payment request.
- Approved payment requests will be paid within **45 calendar days of initial receipt of the payment request.**



Quarterly Reports

- To ensure grant funds are being spent correctly and efficiently, Grantees must show project progress throughout the project performance period utilizing quarterly Project Status reporting.
- Grantees will utilize the GMS to submit project accomplishments and/or project status updates by providing project related activity narratives and supporting documentation within **14 calendar days after the end of each quarter**.
- Quarterly reporting may also include monitoring grant progress either by phone, email, and/or in-person (site visits).



Closeout Process

- At the end of the project performance period the CHP will conduct Closeout review activities prior to closing out the grant.
- Grantees shall submit a final payment request and required Closeout documentation through the GMS within **60 calendar days** after the completion of the project performance period.
- A review of the final payment request and Project Status report will be conducted.
- A **closeout notification** will be issued in writing from the CHP, and the final payment request will be processed.



Q & A



Contact Information & Resources

Cannabis Grants Unit

(916) 843-4360 or via email at CGUGrants@chp.ca.gov

Additional Resources:

[Cannabis Tax Fund Grant Program Web site](#)

[Revenue and Taxation Code Section 34019](#)

[California Code of Regulations, Title 13, Division 2, Chapter 13](#)

