

Department of California Highway Patrol Cannabis Tax Fund Grant Program Request for Application



Opportunity
Education

Eligible Applicants
Local Government, Law Enforcement, and Pass-Through Entity for a Qualified Nonprofit

Project Performance Period
July 1, 2022 through June 30, 2023

This Request for Application (RFA) provides specific opportunity information for the Cannabis Tax Fund Grant Program (CTFGP) 2022/2023 grant cycle, including important deadlines and details. For all program processes and regulations, please review the **California Code of Regulations (Title 13, Division 2, Chapter 13) and other program information posted on the California Highway Patrol’s (CHP) Web site** to ensure all eligibility requirements are met for successful participation in the program.

Important Dates	
Activity	Date
Grant Workshop	January 6, 2022
Application Submission Period	January 7, 2022 – February 23, 2022
Application Filing Deadline	February 23, 2022 5:00pm Pacific Time
Application Review	February – May 2022
Award Announcements	May – June 2022
Start of Project Performance Period	July 1, 2022

Funding

An applicant may only submit one Grant Application for each grant opportunity and shall only request the amount of funds necessary to complete the project.

Grant funds shall be used to support new program activities or to augment existing funds, which expand current program activities. Grant funds shall not replace (supplant) any federal, state and/or local funds that have been appropriated for the same purpose and are routine and/or existing state and local expenditures. Supplanting is the deliberate reduction in the amount of federal, state, or local funding being appropriated to an existing program or activity because grant funds have been awarded for the same purpose. It is the responsibility of the grantee to ensure that supplanting does not occur.

Match Requirements

This opportunity does not require matching funds.

Project Costs

Requested project costs shall address impaired driving and be directly related to the work identified in the Grant Application. To be permissible, costs must be reasonable, necessary, and expended according to the CTFGP policies, procedures, and regulations. Projects are required to have a realistic and prudent budget that avoids unnecessary expenditures unrelated to the project activities. Final determination of eligibility will be made by the CHP and approved within the Grant Agreement. Please refer to Annex A for ineligible expenses.

The information below includes approximate funding amount, project requirements, and cost guidelines.

Project Performance Period

One Year (July 1, 2022 through June 30, 2023)

Eligible Applicants

- Local Government
- Law Enforcement
- Pass-Through Entity for a Qualified Nonprofit

If the project, in its entirety, solely focuses on an innovative, education-based program for local communities, Law Enforcement Organizations/Agencies should apply for this Education Grant Opportunity.

If the project includes limited, education-based activities, in conjunction with other enforcement-related activities/efforts, Law Enforcement Organizations/Agencies should apply for the Law Enforcement Grant Opportunity.

A qualified Nonprofit shall utilize a Local Government or Law Enforcement Organization/Agency as a pass-through entity. A Local Government or Law Enforcement Organization/Agency must complete and submit the Grant Application, as well as manage the Grant Agreement.

Project Funding

Approximate available funding is \$2 million, with a \$500,000 funding cap per Grant Application. Applicant must provide strong justification, measurable goals, and an immediate need for all requested budget items.

Project Requirements

Education projects shall focus on programs that shift public perspectives and expand the number of activities utilized to help mitigate alcohol and **drug-impaired driving**. Projects should showcase unique, holistic, and multi-faceted approaches that educate local communities on impaired driving laws, while highlighting the dangers of driving under the influence of alcohol and/or drugs. Innovative, community-based approaches may include:

- Collaboration with public health and schools
- Educational events and activities
- Campaigns featuring radio advertisements, social media, billboards, video advertisements, and messaging to educate and increase awareness

Education projects and project activities must directly support impaired driving efforts.

Eligible Project Categories

The categories listed below are provided as examples and do not constitute all eligible costs.

- **Personnel:** Costs include compensation for salaries and fringe benefits, such as annual leave and sick leave, for work directly related to the project. Eligible expenses may include, but are not limited to:
 - Managing staff
 - Coordinating and implementing project activities

- **Travel:** Costs include travel associated with project-related activities. The most economical mode of travel must be utilized. Out-of-state travel is an ineligible expense. Eligible expenses may include, but are not limited to:
 - Mileage (based on current State rate) or fuel expenses
 - Per diem for approved meals (based on current State rates)
 - Rental car fees
 - Parking fees
 - Bridge tolls and/or taxi or bus fares

- **Equipment:** Costs include non-expendable, tangible, personal property having a normal useful life of more than one year, and an acquisition cost of at least \$5,000 or more per asset (i.e., four identical assets, which cost \$1,250 each, for a \$5,000 total, are not considered an equipment purchase).

- **Consultants/Contracts:** Costs include professional services necessary to carry out the project activities specified in the Grant Application.

- **Other Direct Costs:** Costs include operational costs. Eligible expenses may include, but are not limited to:
 - Equipment with an acquisition cost under \$5,000
 - Grant-related materials/supplies
 - Educational/outreach materials
 - Social media costs
 - Software

Additional Information

References:

- Revenue and Taxation Code Section 34019
- California Code of Regulations, Title 13, Division 2, Chapter 13

For additional questions, please contact the Cannabis Grants Unit at (916) 843-4360 or via email at CGUGrants@chp.ca.gov.

ANNEX A
INELIGIBLE EXPENSES

Item
Alcoholic Beverages
All Weapons
Building/Facility Construction
Consoles, Cages
Entertainment
Facility Rental
Frozen Positions
Gifts
Highway Construction, Maintenance, Design
Land
Law Enforcement Items (Spike Strips, Sirens, Station-Related Software, License Plate Readers)
Liability Insurance
Lobbying Costs
Office Furniture and Fixtures
Overhead Costs
Supplanting
SWAT/Armored Vehicles
Transportation Tips
Uniforms
Utilities

****The items listed above are provided as examples and do not constitute all ineligible costs****