

# Department of California Highway Patrol Cannabis Tax Fund Grant Program Request for Application



**Opportunity**  
Law Enforcement

**Eligible Applicants**  
Small and Mid-Size Law Enforcement Organizations/Agencies

**Project Performance Period**  
July 1, 2022 through June 30, 2023

This Request for Application (RFA) provides specific opportunity information for the Cannabis Tax Fund Grant Program (CTFGP) 2022/2023 grant cycle, including important deadlines and details. For all program processes and regulations, please review the **California Code of Regulations (Title 13, Division 2, Chapter 13) and other program information posted on the California Highway Patrol’s (CHP) Web site** to ensure all eligibility requirements are met for successful participation in the program.

<b>Important Dates</b>	
<b>Activity</b>	<b>Date</b>
Grant Workshop	January 6, 2022
Application Submission Period	January 7, 2022 – February 23, 2022
Application Filing Deadline	February 23, 2022 5:00pm Pacific Time
Application Review	February – May 2022
Award Announcements	May – June 2022
Start of Project Performance Period	July 1, 2022

**Funding**

An applicant may only submit one Grant Application for each grant opportunity and shall only request the amount of funds necessary to complete the project.

Grant funds shall be used to support new program activities or to augment existing funds, which expand current program activities. Grant funds shall not replace (supplant) any federal, state and/or local funds that have been appropriated for the same purpose and are routine and/or existing state and local expenditures. Supplanting is the deliberate reduction in the amount of federal, state, or local funding being appropriated to an existing program or activity because grant funds have been awarded for the same purpose. It is the responsibility of the grantee to ensure that supplanting does not occur.

**Match Requirements**

This opportunity does not require matching funds.

**Project Costs**

Requested project costs shall address impaired driving and be directly related to the work identified in the Grant Application. To be permissible, costs must be reasonable, necessary, and expended according to the CTFGP policies, procedures, and regulations. Projects are required to have a realistic and prudent budget that avoids unnecessary expenditures unrelated to the project activities. Final determination of eligibility will be made by the CHP and approved within the Grant Agreement. Please refer to Annex A for ineligible expenses.

The information below includes approximate funding amount, project requirements, and cost guidelines.

### **Project Performance Period**

One Year (July 1, 2022 through June 30, 2023)

### **Eligible Applicants**

Small and Mid-Size Law Enforcement Organizations/Agencies, with the primary function of enforcing traffic laws, which includes responding to calls, making arrests, and issuing citations, pursuant to the California Penal Code, California Vehicle Code, and California Health and Safety Code.

*Small-Range:* 100 employees or less

*Mid-Range:* 500 employees or less

### **Project Funding**

Approximate available funding is \$12 million, with a \$500,000 funding cap per application. Applicant must provide strong justification, measurable goals, and an immediate need for all requested budget items.

### **Project Requirements**

Law Enforcement projects shall focus on one or more of the following:

- Increasing driving under the influence (DUI)/driving under the influence of drugs (DUID) enforcement efforts (which may include conducting saturation patrols, DUI checkpoints, and/or maximum enforcement details).
- Drug Evaluation and Classification (DEC) training, and other approved training, that establish and increase the knowledge of law enforcement personnel in detecting and removing impaired drivers from the roadway.
- Public education and outreach.

**Note:** If the project includes limited, education-based activities, in conjunction with other enforcement-related activities/efforts, Law Enforcement Organizations/Agencies should apply for this Law Enforcement Grant Opportunity. If the project solely focuses on an innovative, education-based program for local communities, Law Enforcement Organizations/Agencies should apply for the Education Grant Opportunity.

### **Eligible Project Categories**

The categories listed below are provided as examples and do not constitute all eligible costs.

- **Personnel:** Costs include compensation for salaries and fringe benefits, such as annual leave and sick leave, for work directly related to the project.
  - Staff time may include, but is not limited to:

- Additional DUI/DUID patrols, saturation patrols, peak hour enforcement, checkpoints, Drug Recognition Evaluator (DRE) court appearances on behalf of the prosecution.
  - Attending, conducting, or hosting approved training related to impaired driving.
- **Travel:** Funds may be used for travel costs associated with in and out-of-state project related meetings, conferences, seminars, workshops, and trainings. The most economical mode of travel must be used. Eligible expenses may include, but are not limited to:
    - Mileage (based on current State rate) or fuel expenses
    - Commercial airline fares
    - Parking fees
    - Bridge tolls and/or taxi or bus fares

Out-of-state travel is only allowed in exceptional situations. For additional information on travel restrictions, please see: <https://oag.ca.gov/ab1887>.

- **Equipment:** Equipment costs include non-expendable, tangible, personal property having a normal useful life of more than one year, and an acquisition cost of at least \$5,000 (i.e., four identical assets, which cost \$1,250 each, for a total of \$5,000, are not considered an equipment purchase). Funds may be used to upgrade or purchase equipment items necessary to complete grant activities.
- **Consultants/Contracts:** Consultant/Contract costs may include professional services necessary to carry out the project objectives that are clearly outlined in the grant application.
- **Other Direct Costs:** Operational costs may include, but are not limited to:
  - Equipment with an acquisition cost under \$5,000, such as Preliminary Alcohol Screening (PAS) devices
  - Equipment maintenance
  - Registration Fees for approved trainings
  - Grant-related materials/supplies
  - Educational/outreach materials
  - Social media costs
  - Software

### Additional Information

#### References:

- Revenue and Taxation Code Section 34019
- California Code of Regulations, Title 13, Division 2, Chapter 13

For additional questions, please contact the Cannabis Grants Unit at (916) 843-4360 or via email at [CGUGrants@chp.ca.gov](mailto:CGUGrants@chp.ca.gov).

ANNEX A  
INELIGIBLE EXPENSES

Item
All Weapons
Consoles, Cages
Entertainment
Facility Rental
Food During Enforcement Efforts
Frozen Positions
Gifts
Highway Construction, Maintenance, Design
Land
Law Enforcement Items (Spike Strips, Sirens, Station-Related Software, License Plate Readers)
Liability Insurance
Lobbying Costs
Office Furniture and Fixtures
Overhead Costs
Promotional Items
Supplanting
SWAT/Armored Vehicles
Transportation Tips
Uniforms
Utilities

**\*\*The items listed above are provided as examples and do not constitute all ineligible costs\*\***