

## Memorandum

Date: December 20, 2024

To: Equal Opportunity & Access Section

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Advisory Committee for Persons with Disabilities

File No.: 034.18437.17334.ACPD First Quarter 2025 Meeting Agenda

Subject: **ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES 2025 FIRST QUARTER MEETING AGENDA NOTICE**

The Advisory Committee for Persons with Disabilities (ACPD) 2025 First Quarter meeting will be held on January 24, 2025, at 1100 hours. In accordance with the Bagley-Keene Open Meeting Act, if a member of the public is interested in attending the meeting, the designated location will be the CHP Dublin Area Office, 4999 Gleason Drive, Dublin, CA 94568. Members of the public who want to attend the meeting in person shall send an e-mail to [ACPD@chp.ca.gov](mailto:ACPD@chp.ca.gov). Because not all ACPD members will be able to meet at Headquarters, the meeting will also be held via Microsoft Teams.

### INVITED MEMBERS:

Gerardo Serrato, Chairperson, Captain, Dublin Area  
Phillip Mackintosh, Vice-chairperson, Officer, Northern Division  
Joni Miller, Public Safety Dispatch Supervisor I, Los Angeles Communications Center  
Resa Rombouts, Officer, Baldwin Park Area  
Brian Thomas, Officer, Westminster Area  
Jonathan Boyd, Sergeant, Equal Opportunity & Access Section (EOAS)  
Stefania Montanez, Staff Service Analyst, Office of Legal Affairs  
Rochelle Buteau, Supervising Program Technician II, Support Services Section (SSS)  
Aurora Carlson, Office Technician, Human Resources Section  
Matthew Clark, Program Technician, SSS  
Dara Mezger, Public Safety Dispatch Supervisor I, Fresno Communications

### INVITED GUESTS:

Wanona Ireland, Staff Services Manager III, EOAS  
Nancy Hunt, Lieutenant, EOAS  
Brian Odin, Staff Services Manager II, EOAS  
Brittan Planinz, Associate Governmental Program Analyst, Liaison, EOAS



**Roll call and introductions. Remember to state your name before speaking. Please mute your phone if not speaking.**

Purpose:

ACPD 2025 First Quarter Meeting

1. Welcome of new committee members
2. Old Business
  - a. SDAC Meeting Report
  - b. NDEAM follow-up and preparation for October 2025
  - c. Equipment needs for NDEAM Job Fairs
  - d. NDEAM Job Fair in Southern California at Expo Park
  - e. Survey of NDEAM 2024 participants
  - f. NDEAM and LEAP banners
3. New Business
  - a. 2025 duty roster
  - b. 2025 Art Contest theme
  - c. Recruitment
  - d. Social Media Outreach
4. Roundtable (Each person speaking will be given up to four minutes to speak)

Meeting Information:

Topic: ACPD 2025 First Quarter Meeting

Time: January 24, 2025, 11:00 a.m.

Email: [ACPD@chp.ca.gov](mailto:ACPD@chp.ca.gov)

The Microsoft Teams link for those attending virtually will be forthcoming.



G. SERRATO, Captain

Commander

Advisory Committee for Persons with Disabilities, Chairperson

cc: Equal Opportunity & Access Section