

**M e m o r a n d u m**

Date: May 28, 2026

To: Equal Opportunity & Access Section

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Advisory Committee for Persons with Disabilities

File No.: 034.18437.21620.801.ACPD\_2026\_ Second Quarter

Subject: **ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES**  
**2026 SECOND QUARTER MEETING MINUTES**

The Advisory Committee for Persons with Disabilities (ACPD) 2026 Second Quarter meeting was held on May 28, 2026, at 1300 hours. In accordance with the Bagley-Keene Open Meeting Act, if a member of the public was interested in attending the meeting, the designated location was the CHP Dublin Area office, 4999 Gleason Drive, Dublin, CA 94568. Because not all ACPD members were able to attend in person, the meeting was also held via Microsoft Teams.

**INVITED MEMBERS:**

Gerardo Serrato, Chairperson, Captain, Dublin Area  
Phillip Mackintosh, Vice-chairperson, Officer, Northern Division  
Rochelle Buteau, Supervising Program Technician II (SPT II), Support Services Section  
Aurora Carlson, Office Technician (OT), Human Resources Section  
Dara Mezger, Public Safety Dispatch Supervisor I (PSDS I), Fresno Communications  
Sabrina Dimassimo, Analyst I (A I), Selection Standards and Examinations Section  
Ivan Sandoval, Officer, San Bernardino Area  
Alana Leyva, Office Assistant (OA), Hayward Area  
Ryan Monahan, Captain, Golden Gate Communications Center  
Antonia Urena, Public Safety Dispatcher (PSD), Fresno Area  
Elsie Shumer, Public Safety Dispatch Supervisor II (PSDS II), Golden Gate Communications Center  
Jamie Brewer, PSD, Fresno Area

**INVITED GUESTS:**

Brian Odin, Supervisor II, Equal Opportunity & Access Section (EOAS)  
Brittan Planinz, Analyst II (A II), EOAS



**OPENING REMARKS:**

Captain Serrato opened the meeting and conducted roll call to confirm attendance.

**AGENDA ITEMS:**

**Old Business**

**NDEAM Job and Resource Fairs:**

Captain Serrato opened discussion with NDEAM travel coordination. Officer Mackintosh will prepare travel memorandums for both Northern and Southern California events. A II Planinz is working on obtaining approval to utilize ACPD funds for travel. All travel will require approval from committee member's respective Division Chief. Captain Serrato will coordinate with A I Dimassimo regarding organizations attending the event. PSDS I Mezger is finalizing flyers for both northern and southern fairs. Restroom logistics are being coordinated, and quotes have been obtained for both Northern and Southern California events. PSD Brewer will begin working on choir quotes with guidance from A II Planinz.

**Northern NDEAM Job and Resource Fair update:**

Mounted Patrol participation has been requested and approved.

**Action Item:**

Captain Serrato to coordinate with Valley Division Public Information Officer (PIO) and Capitol PIO for safety booth presence.

**Southern NDEAM Job and Resource Fair update:**

All required paperwork has been submitted and is pending final invoice from the venue, which is expected next week. Discussion included aligning messaging with SDAC efforts by highlighting ACPD's role within CHP and increasing awareness.

**Action Item:**

Officer Sandoval to coordinate with Southern Division PIOs for safety booth.

**Social Media Accounts Update and Discussion:**

Officer Sandoval confirmed access to Instagram and Facebook. OT Carlson has access to X and Instagram. PSD Urena has access to Sprout Social. PSD Brewer currently does not have access. Captain Serrato has access to all platforms. Discussion focused on increasing engagement, encouraging content sharing, and maintaining consistent posting.

**Action Items:**

PSD Brewer to complete required forms to obtain access to Sprout Social. Point of contact is Maya Sharma from Community Outreach and Marketing Section. Members are encouraged to actively contribute to ACPD social media efforts.

**AWARE NEWS Articles for 2026:**

Officer Mackintosh submitted articles to PSDS I Mezger. PSDS I Mezger will review, organize, and prepare content for publication. Additional content may be published through social media platforms.

**Art Contest:**

OT Carlson reported that submissions closed on May 1st with a total of 28 entries. Members were asked to vote for their top three selections by June 5th. PSDS I Mezger will begin developing the Disability Awareness Poster following the completion of voting. Due to budget constraints, posters will not be printed and will instead be distributed digitally (wallpaper) during October. OT Carlson asked about travel recommendations for art contest participants attending NDEAM events. It was clarified that ACPD will not provide travel recommendations.

**Action Item:**

Captain Serrato's goal is to display the top three submissions at Headquarters' Building B.

**Blue Envelope Program:**

A II Planinz provided an update on the Blue Envelope Program, which is in the early stages of development for Chief Alvarez. The goal is to create an inclusive pilot program informed by best practices from other organizations. Challenges include defining the scope of the program and determining eligibility. A II Planinz continues to meet with external organizations.

**Action Items:**

Captain Serrato would like to raise awareness regarding the Blue Envelope Program during weekly PIO calls. PIO's could contact local agencies regarding participation and provide feedback.

**Recruitment for ACPD Positions:**

OA Leyva expressed interest in taking on responsibilities. Officer Mackintosh will assign duties to newer members, including OA Leyva and PSDS II Shumer.

**New Business**

**ACPD Logo:**

The committee expressed support for the ACPD logo. ACPD polos were discussed, and PSD Brewer will research costs associated with securing polos. Fresno Area ACPD members will assist with identifying pricing options.

**Action Item:**

Captain Serrato to review policy to determine if ACPD funds can be used for apparel.

### **Roundtable**

- PSDS I Mezger expressed interest in preparing for Paralympic-related initiatives in Los Angeles.
- PSD Urena shared information regarding a webinar focused on estate planning for individuals with disabilities.
- SPT II Buteau expressed interest in strengthening partnerships with the California Schools for the Deaf in Riverside and Fremont to support outreach and recruitment.
- OA Leyva expressed interest in becoming more involved in committee efforts. Officer Mackintosh will assign responsibilities to new members.
- Officer Sandoval encouraged attendance at upcoming Special Olympics events to increase community engagement and awareness.
- A II Planinz will provide PSD Brewer with guidance regarding choir logistics and coordination.

The next meeting is scheduled for August 13, 2025, at 1100 hours. Please submit agenda items to Captain Serrato and Officer Mackintosh via email.



G. SERRATO, Captain  
Commander  
Advisory Committee for Persons with Disabilities, Chairperson

cc: Equal Opportunity & Access Section