

M e m o r a n d u m

Date: October 9, 2026

To: Equal Opportunity & Access Section

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Advisory Committee for Persons with Disabilities

File No.: 034.18437.ACPD_2026_Fourth Quarter Meeting Minutes

Subject: **ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES**
2026 FOURTH QUARTER MEETING MINUTES

The Advisory Committee for Persons with Disabilities (ACPD) 2026 Fourth Quarter meeting was held on October 9, 2026, at 1100 hours. In accordance with the Bagley-Keene Open Meeting Act, if a member of the public was interested in attending the meeting, the designated location was 601 North Seventh Street, CHP-B-Training Room 3, Sacramento, CA 95814. Because not all ACPD members were able to attend in person, the meeting was also held via Microsoft Teams.

INVITED MEMBERS:

Gerardo Serrato, Chairperson, Captain, Modesto Area
Phillip Mackintosh, Vice-chairperson, Sergeant, Red Bluff Area
Rochelle Buteau, Supervising Program Technician II, Support Services Section
Aurora Carlson, Office Technician (OT), Human Resources Section
Dara Mezger, Public Safety Dispatch Supervisor I (PSDS I), Fresno Communications Center (FCC)
Sabrina Dimassimo, Analyst I, Selection Standards and Examinations Section (SSES)
Ivan Sandoval, Officer, Inland Division
Alana Leyva, Office Assistant, Hayward Area
Ryan Monahan, Captain, Dublin Area
Jamie Brewer, Public Safety Dispatcher (PSD), FCC
Antonia Urena, Public Safety Dispatcher (PSD), FCC
Elsie Shumer, Public Safety Dispatch Supervisor II (PSDS II), Golden Gate Communications Center

INVITED GUESTS:

Brian Odin, Supervisor II, Equal Opportunity & Access Section (EOAS)
Brittan Planinz, Analyst II, EOAS



OPENING REMARKS:

Captain Serrato opened the meeting and conducted roll call. Members were reminded to state their name before speaking and to mute their microphones when not speaking.

AGENDA ITEMS:

Old Business

Wall Dedicated to ACPD:

EOAS will speak to Facilities Section to follow up on the progress of the ACPD wall. While it has the title poster in place, it is missing the winning artwork. The ACPD is requesting an ETA on completion of the project.

ACPD Polos:

The committee discussed ACPD Polos and associated costs.

Action Item:

EOAS will check through channels in hopes of finding a funding source to purchase polo shirts for the committee members.

Disability Awareness Awards:

There were two nominations for the award, and both nominations have been approved by the ACPD and are being sent through channels for final approval.

New Business

NDEAM 2027:

- The ACPD will attempt to locate a different location in Southern California for next year's fair. The new site should be more accessible to the public, cost-effective, and better suited for the event. Captain Monahan recommended Benelli Park in San Dimas, California. Sergeant Mackintosh will conduct research and advise the committee on his findings.
- The committee discussed the need to enhance awareness of the event and will engage with agencies that assist people with disabilities in finding jobs, so they become aware of the NDEAM fair as a resource. It was also suggested to research advertising the fairs on the radio.
- The committee discussed the need to have members from SSES at the event to assist people with details on how to apply and take exams.
- Feedback was given that the restrooms at the Capitol fair need to arrive sooner and were not operational for the public until well into the event. It was also discussed that a permit to park the restrooms on the street is required by the Sacramento Police Department.

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Social Media Accounts Update and Discussion:

The committee discussed ACPD social media activity and the need to generate additional content to maintain relevance and increase public awareness. Members discussed establishing clear expectations and assigning monthly responsibilities for social media content. Members have been assigned a month throughout the year, during which they are responsible for providing content that can be shared with the public and is consistent with the vision of the ACPD. Officer Sandoval and PSDS I Mezger will assist with social media responsibilities. Members with current access include Officer Sandoval, PSDS I Mezger, and OT Carlson.

Vision Statement / Bylaws:

Captain Serrato will email the ACPD's current vision statement and bylaws to all committee members for review and feedback.

Art Contest:

The committee discussed the annual ACPD Art Contest. OT Carlson will be asking the committee members to come up with a theme for next year's contest.

The next meeting is scheduled for January 14, 2027. Please submit agenda items to Captain Serrato and PSDS II Shumer via email.



G. SERRATO, Captain
Commander
Advisory Committee for Persons with Disabilities, Chairperson

cc: Equal Opportunity & Access Section