

**CALIFORNIA HIGHWAY PATROL**

**GENERAL ORDER 70.17**

**APRIL 2025**

**BAKER TO VEGAS CHALLENGE CUP RELAY CHP RUNNING TEAMS**

1. PURPOSE. The purpose of this General Order (GO) is to establish guidelines for departmental support of competitive running teams for the Baker to Vegas Challenge Cup Relay. Furthermore, to promote and encourage physical training and fitness of uniformed personnel throughout the Department.

2. RESPONSIBILITIES.

a. Department. The Department will support and encourage all uniformed personnel to participate in competitive events that promote health and fitness, including the Baker to Vegas Challenge Cup Relay.

(1) The Department has designated the Employee Health and Wellness Section (EHWS) as the Office of Primary Interest for the Baker to Vegas Challenge Cup Relay.

(2) The Department will designate the team captains for both the CHP Elite Running Team and CHP Women's Running Team.

(3) The Department will authorize both team captains to use departmental e-mail to conduct business related to the teams (e.g., planning, organizing, training, tryouts, and team selections).

b. Employee Health and Wellness Section. The Employee Health Wellness Section (EHWS) is responsible for the Department's CHP Elite Running Team and CHP Women's Running Team. The CHP Elite and CHP Women's Running Teams tryouts and trainings will be coordinated by the Department's designated team captains. Members of both teams will be selected from these team qualifiers.

(1) The EHWS will disseminate a statewide Communications Network (Comm-Net) message in July of each year announcing the qualifying tryouts for the selection of the Department's CHP Elite Running Team and CHP Women's Running Team. Invitations to the January training will be extended to those runners who meet the minimum team qualifications as determined by the team captains, as described in paragraph 3.(a) of this GO.

(2) Two team training sessions will be held leading up to the Baker to Vegas Challenge Cup Relay and in accordance with in-service training guidelines contained in Highway Patrol Manual (HPM) 70.13, Departmental Training Manual, Chapter 1, Training Policy.

(3) The initial team qualifying tryout will be conducted during the January training and the final team qualifying tryout will be conducted during the March training.

c. Division Commanders. Division commanders shall encourage participation from individuals capable of competing for a position on either team.

(1) Division commanders should consider factors beyond the competitive running times to participate in the departmental tryouts and training (e.g., satisfactory job performance, interim reporting and adverse action history, and other factors deemed relevant by Division commanders).

(2) Division commanders shall submit the names of eligible participants to the EHWS no later than December 1 of each year.

(3) Division commanders are responsible for approving travel expenses incurred while traveling to the Department-level tryouts and training sessions, per HPM 11.1, Administrative Procedures Manual, Chapter 2, Travel Advances and Expense Claims.

a. Area Commanders. Area commanders shall encourage participation from individuals capable of competing for a position on either team.

(1) Area commanders or their designee are to ensure uniformed individuals who are selected are given the time to attend the tryouts, training sessions, and event.

(2) Area commanders shall submit the names of eligible participants to the appropriate Division commander no later than November 1 of each year.

## 2. TEAMS.

a. The Department will be represented by two teams, the CHP Elite Running Team and the CHP Women's Running Team.

- b. Both teams will consist of one team captain, one team co-captain, 20 runners, and up to five alternate runners. Team captains will coordinate each team's participation with the commander of the EHWS.
- c. All selected runners, alternates, and team captains **will be** authorized state time for team tryouts, training sessions, and the actual event.
- d. All volunteers (e.g., catchers, support staff, and stage support) **will not be** authorized any state time for training, preparing for the event, or the actual event.
- e. The team captains will attend all required Baker to Vegas Challenge Cup Relay meetings and ensure all requirements are met for their team's participation in the event. The team captains will assign all necessary duties as needed.
- f. The Department will not provide any direct funding to any CHP running team.

### 3. QUALIFYING TRYOUT.

- a. The captains of the CHP Elite Running Team and CHP Women's Running Team will determine run time and event experience qualifications for runners interested in the initial tryouts.
- b. All uniformed members of the Department, either active or retired and in good standing, may be eligible to try out for one of the two teams. However, only those who meet the minimum qualification criteria will be invited to the qualifying tryout.
- c. Tryouts will be announced, and instructions will be provided by the team captains. Team captains may host a tryout to allow for applicants to submit official times or applicants may submit times from an officially sanctioned race with equivalent distances and within specified dates, as necessary.
- d. All team members should qualify each year to make the team.
- e. At the conclusion of the initial tryout, team captains for the CHP Elite and CHP Women's Running Teams will submit the names of qualifying departmental personnel selected for each team, based on event experience and initial qualifying times, through channels to the Office of the Commissioner for final approval.
- f. For those members who meet the initial minimum team qualifications but do not make the top 25 team member roster during the January tryout, may continue to participate in team trainings on their own time with their respective Area commander's approval. Those individuals may participate in the final team qualifying tryout for an opportunity to make the final 25 event runners.

g. A Comm-Net message will be released with those departmental personnel selected for either team.

4. TEAM TRAINING.

a. The first team training session will include a team tryout used to select the 25 runners for each team. The final team training session will include a final time trial to select the 20 event runners and up to five alternate runners.

b. Both teams will be allowed up to two training sessions per year to prepare for the Baker to Vegas Challenge Cup Relay. Each training session will permit selected members two workdays of scheduled training.

c. Training may include attending a sanctioned race or other team training event/competition.

d. Injuries that occur during the two training sessions will be deemed work-related and all requirements for reporting injuries as contained in HPM 10.7, Injury and Illness Case Management Manual, shall be followed.

e. State vehicles may be used for travel to and from team training and tryouts. If a state vehicle is not available, mileage rates as outlined in HPM 11.1, Chapter 2, will apply.

f. Training dates and approved CHP Elite and CHP Women's Running Team members will be submitted via a Comm-Net message to authorize travel and lodging.

g. The EHWS shall keep records regarding both teams' activities as they pertain to the Baker to Vegas Challenge Cup Relay.

h. The list of both teams' members shall be kept current by the EHWS.

5. EVENT.

a. Runners, including alternate runners, and team captains of both teams, will be allowed up to two workdays to participate in the Baker to Vegas Challenge Cup Relay.

b. Any expense incurred for the actual event will be the sole responsibility of the employee and the team captains through fundraising, and will not be authorized per HPM 11.1, Chapter 2.

7. DEPARTMENTAL VEHICLES.

- a. Each team is authorized to use one departmental van and one recruitment vehicle for the Baker to Vegas Challenge Cup Relay.
- b. Vehicles shall be inspected and in good working condition to ensure compliance with all event regulations prior to the event.

8. UNIFORMS.

- a. The EHWS will submit uniform designs for approval through the Departmental Affairs Division any time a change is requested for either team.

OFFICE OF THE COMMISSIONER

ANNEX A

OPI: 037

THIS PAGE INTENTIONALLY LEFT BLANK

## ANNEX A

### ANNUAL CHP RUNNING TEAMS TIMELINES

July 1 The Employee Health and Wellness Section (EHWS) submits a statewide Communications Network message (Comm-Net) announcing the tryouts for the selection of next year's team members.

July 1–November 1

Uniformed applicants will submit a qualifying 10K run time to the team captains with an e-mail of interest to try out for either team.

November 1–November 31

The team captains will e-mail the applicants' respective Area in anticipation of their attendance and the EHWS will issue a Comm-Net announcing the names of those applicants scheduled to attend the January tryouts.

November 1–December 1

Area commanders will submit names of eligible participants to the appropriate Division commander by November 1. Division commanders will submit the names of those eligible participants to the Employee Health and Wellness Section no later than December 1.

January 1–February 1

Both initial team tryouts are held.

February 1–March 30

Team training, planning, and coordinating will commence for both teams.

March 1–April 30

Final event team qualifying tryout will be held and the top 20 event runners, three event alternate runners, and two back up runners for each team are selected. Baker to Vegas Challenge Cup Relay takes place over the course of one weekend (Saturday–Sunday).

May 1–December 31

CHP Elite and CHP Women's running teams training/running events/fundraisers are held.

THIS PAGE INTENTIONALLY LEFT BLANK