

**CHAPTER 9**  
**ANNUAL AWARDS**  
**TABLE OF CONTENTS**

<u>GENERAL</u> .....	9-3
Annual Award Origination .....	9-3
Submitting Annual Award Nominations .....	9-3
Available Awards .....	9-3
<u>GOVERNOR'S EMPLOYEE SAFETY AWARD</u> .....	9-7
General.....	9-7
Definition .....	9-7
Award Description .....	9-7
Nomination Procedure.....	9-7
Nomination Package .....	9-8
Presentation Forum .....	9-8
Uniform Accouterment.....	9-8
<u>COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING</u>	
<u>EXCELLENCE IN TRAINING</u> .....	9-8
General.....	9-8
Award Categories .....	9-8
Award Criteria.....	9-9
Nomination Package and Documentation Requirements .....	9-10
Nomination Procedure.....	9-11
Presentation Forum .....	9-11
Uniform Accouterment.....	9-11
<u>PROFESSIONAL ENGINEERS IN CALIFORNIA GOVERNMENT AWARD</u> .....	9-11
General.....	9-11
Award Description .....	9-11
Nomination Package and Procedure .....	9-11
Presentation Forum .....	9-12
Uniform Accouterment.....	9-12
<u>DISABLED AWARENESS AWARD</u> .....	9-12
General.....	9-12
Definition .....	9-12
Award Description .....	9-12
Nomination Procedure.....	9-13
Nomination Package .....	9-13
Presentation Forum .....	9-13
Uniform Accouterment.....	9-13
<u>CALIFORNIA DEPARTMENT OF HUMAN RESOURCES ROBERT L.</u>	
<u>NEGRI HUMAN RESOURCES ACHIEVEMENT AWARD</u> .....	9-13

General.....	9-13
Criteria.....	9-13
Nomination Procedure.....	9-13
Nomination Package .....	9-13
Presentation Forum .....	9-14
Uniform Accouterment.....	9-14

**CHAPTER 9**  
**ANNUAL AWARDS**

1. GENERAL. The California Highway Patrol (CHP) annual awards are primarily coordinated by Assistant Commissioner, Staff, Commissioner's Support Unit (CSU), unless otherwise noted. The CSU can be reached at (916) 843-3003.
  - a. Annual Award Origination. Each annual award is sponsor specific and subject to change. Annual awards are available to departmental employees. A Communications Network (Comm-Net) message will be generated by the CSU or the Office of Primary Interest. The Comm-Net message will explain the necessary timeline, eligibility, and criteria for each award.
  - b. Submitting Annual Award Nominations. Unless otherwise noted in the award Comm-Net message, nominations for annual awards shall be submitted through the chain of command for evaluation and recommendation for approval (e.g., Area/section/office to Division, and Division to appropriate Assistant Commissioner) who will ultimately forward the award to CSU.
  - c. Available Awards. The following annual awards are identified as follows:
    - (1) Governor's Employee Safety Award (GESA), which is coordinated by the Employee Health and Wellness Section (EHWS).
    - (2) Commission on Peace Officer Standards and Training (POST) Excellence in Training Awards.
      - (a) Individual Achievement Award.
      - (b) Lifetime Achievement Award.
      - (c) Organizational Achievement Award.
    - (3) California Highway Patrol—Disabled Awareness Award, which is coordinated by the Equal Opportunity & Access Section (EOAS).
    - (4) California Department of Human Resources Robert L. Negri Human Resources Achievement Award.
    - (5) American Association of Motor Vehicle Administrators Public Affairs and Consumer Education, or PACE, Awards.
    - (6) American Association of Motor Vehicle Administrators Martha Irwin Award for Lifetime Achievement in Highway Safety.

- (7) California Highway Patrol—Saved by the Belt.
- (8) California Mothers Against Drunk Driving Law Enforcement Recognition Award.
- (9) California Peace Officers' Association.
  - (a) Sherman Block Law Enforcement Professional of the Year Award.
  - (b) Certificate of Appreciation.
  - (c) Award of Distinction.
  - (d) Award of Valor.
- (10) Regional Community Policing Institute (California)—James Q. Wilson Award for Excellence in Community Policing.
- (11) Center for Problem-Oriented Policing—Herman Goldstein Award for Excellence in Problem-Oriented Policing.
- (12) Governors Highway Safety Association Awards.
  - (a) James J. Howard Safety Trailblazer Award.
  - (b) Peter K. O'Rourke Special Achievement Award.
  - (c) Kathryn J. R. Swanson Public Service Award.
- (13) International Association of Chiefs of Police Awards.
  - (a) 40 Under 40.
  - (b) Stannard Baker Award for Highway Safety.
  - (c) Excellence in Police Aviation Award.
  - (d) Leadership in Public Information Management Award.
  - (e) Axon Police Officer of the Year.
  - (f) Coplogic Solutions Excellence in Traffic Safety Award.
  - (g) Flock Safety Leadership in Looking Beyond the License Plate Award.
  - (h) Motorola Solutions Trooper of the Year.

- (i) Instructor of the Year.
  - (j) Excellence in Criminal Investigations Award.
  - (k) Leadership in Community Policing Award.
  - (l) Leadership in the Prevention of Vehicle Crimes Award.
  - (m) Webber Seavey Excellence in Law Enforcement Award.
  - (n) Coplogic Solutions Excellence in Traffic Safety Award.
- (14) California State Information Officers' Council Awards.
- (a) Public Information Officer of the Year.
  - (b) Writing (Category 1).
    - 1 News Release.
    - 2 Opinion.
    - 3 Feature.
    - 4 Script.
    - 5 Speech.
  - (c) Reports (Category 2).
    - 1 Annual Reports.
  - (d) Publications (Category 3).
    - 1 Newsletter.
    - 2 Magazine.
    - 3 Brochure.
    - 4 Special Publication.
  - (e) Audio-Visual Productions (Category 4).
    - 1 Video: Training or Education.
    - 2 Video: Outreach or Marketing.

3 Public Service Announcement, Commercial, or Podcast.

(f) Graphics (Category 5).

1 Brand Identity Project.

2 Photography.

(g) Special Projects (Category 6).

1 Poster.

2 Calendar.

3 Event.

4 Public-Private Partnership.

(h) Media Relations (Category 7).

1 Media Kit.

2 Media Campaign.

(i) Internet Communications (Category 8).

1 Web site.

2 Social Media Outreach.

3 Mobile Site and Applications.

(j) Best Bang for Your Buck (Category 9).

(15) United States Department of Transportation/Federal Highway Administration National Roadway Safety Awards.

(a) Operational Improvements Awards.

(b) Program Planning, Development, and Evaluation Awards.

(c) Infrastructure Improvements Awards.

2. GOVERNOR'S EMPLOYEE SAFETY AWARD.

a. General.

(1) Recipients of the GESA are honored for implementing ideas and programs to enhance employee safety and well-being. Past examples of successful GESA nominations have included: safe chemical and hazardous substance handling, emergency preparedness, fire prevention, highway maintenance, law enforcement and motor vehicle operation, accident reduction, employee fitness, suicide prevention, advanced officer safety training, and ergonomics. This list is not intended to be all inclusive.

(2) The Department of General Services, Office of Risk and Insurance Management (DGS ORIM), coordinates the statewide program. The CHP is authorized a total of seven awards. Employees may receive only one GESA award for each nominated action.

b. Definition. In accordance with Government Code Sections 19823, 19995.5, 19995.6, and 19995.7, the GESA is presented to state employees, both individuals and groups, who have made an outstanding contribution to on-the-job safety during the prior calendar year. The contribution can be for a single act of safety or a continuous commitment to employee safety. Specific criteria are described on the nomination form.

c. Award Description. The Governor, or his representative, presents individual recipients with a certificate and units or groups with a plaque. The CHP presents the individual, units, and/or groups with a CHP 123, Certificate of Commendation, signed by the Commissioner.

d. Nomination Procedure.

(1) By February 15th, nominations shall be submitted through the chain of command, for evaluation and recommendation for approval, to the EHWS, Occupational Safety Unit (OSU).

(2) The OSU shall submit the nominations to the Departmental Occupational Safety Board for review and recommendation to the Office of the Commissioner.

(3) Upon approval by the Office of the Commissioner, OSU shall forward departmental nominations to DGS ORIM.

e. Nomination Package. Nominations shall be submitted on a CHP 226, Governor's Employee Safety Award Nomination, along with all supporting documentation. These forms are available on the CHP Intranet under Forms

f. Presentation Forum. At the discretion of the Governor's Office, a ceremony may be held where the awards are presented by the Governor or designated representative. It is the responsibility of DGS ORIM to arrange this ceremony.

The OSU shall coordinate the departmental activities with the Office of the Commissioner, recipients, and their commands.

g. Uniform Accouterment. None.

### 3. COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING EXCELLENCE IN TRAINING AWARDS.

a. General. The POST Excellence in Training awards recognize individuals and organizations for outstanding achievements and contributions to law enforcement training. The awards encourage and foster innovation, quality, and effectiveness. The awards are given in three categories: Individual Achievement, Organizational Achievement, and Lifetime Achievement. The awards are presented by POST at a special ceremony.

b. Award Categories.

(1) Individual Achievement Award. The award for Individual Achievement is given for remarkable effort or accomplishment resulting in a singularly significant or extraordinary contribution to public law enforcement training.

(a) The individual's contribution must involve innovation, a demonstrably effective project, task, or assignment that has significantly impacted or benefited law enforcement training at the organizational, local, or state level. Outstanding contributions may include, but are not limited to, innovative approaches in the preparation, presentation, application, implementation, evaluation, planning and/or management of law enforcement training programs.

(2) Lifetime Achievement Award. The award for Lifetime Achievement is presented to individuals who have contributed to public law enforcement training over a substantial period of the individual's career.

(a) During this time, the individual has achieved a remarkable record of demonstrated results, including quality, substance, and innovative impact. The individual has consistently maintained highly creative and effective effort, displayed exemplary service and exhibited strong leadership skills. The individual must also enjoy a reputation as an innovator and leader among peers and within the local, state, and regional level.

(b) Nominees for the Lifetime Achievement award must have been active in law enforcement training for a minimum of 15 years.

(3) Organizational Achievement. This award recognizes the achievements and contributions made by an organization dedicated to law enforcement training.

(a) The organization is one wherein training responsibilities and initiatives must have resulted in substantial contributions to law enforcement and reflect a high degree of training effectiveness and service. The contributions must be documented and describe one or more projects or programs that are primarily training in nature rather than an operational activity.

(b) Outstanding contributions may include, but are not limited to, innovative approaches in the analysis, design, development, implementation, evaluation, or delivery of law enforcement training programs. The criteria may include both quantum and long-term improvements or success.

c. Award Criteria. The criteria used by POST in the evaluation of nominations include innovation, impact, and reputation/recognition.

(1) Innovation. Nominations will be evaluated on the use of unique and innovative approaches in the design, development, implementation, and presentation of training programs leading to improved quality or delivery of law enforcement practices. Innovation also includes new or creative approaches to program delivery, or the introduction of new technology or creative uses for existing technology that lead to improved quality or delivery of law enforcement training.

(2) Impact. The nomination should fully describe the effectiveness of the achievement(s) on law enforcement training. Are improvements resulting from accomplishment(s) limited to the immediate organization, or do they impact or have the potential to impact other law enforcement organizations at the local, regional, or state levels? The nomination should include any quality, cost effectiveness, operational, or other related improvement(s) derived or projected as the result of the nominee's accomplishment(s).

(a) The nomination for Lifetime Achievement should focus on the same points but should be discussed in terms of accomplishments throughout the nominee's career in law enforcement training. The number of years (minimum 15) that the nominee has been in law enforcement training must be documented.

(3) Reputation/Recognition. Nominations will be evaluated based on the reputation and recognition of the nominated individual or organization. The nomination should emphasize how "sought out for advice" the nominee is by his or her peers. It should also identify the nominee's reputation as a leader and innovator within law enforcement training and official recognition made by the individual's organization or peers.

d. Nomination Package and Documentation Requirements.

(1) Memorandum. The award nomination shall be completed and submitted on a memorandum to be forwarded through the appropriate channels, to the next higher command level for review and recommendation, up to the appropriate Assistant Commissioner. Upon recommendation by the Assistant Commissioner's office, the nomination will then be forwarded to CSU.

(2) Application. The POST Excellence in Training Award application will be completed by CSU.

(3) Narrative Justification. The narrative justification must be 1,000 or fewer words to be considered and shall include the following categories:

(a) Purpose and Training Responsibility. Describe the nominee's organizational purpose and training responsibilities.

(b) Summary of Achievements. Describe the nominee's overall achievement.

(c) Explanation of Criteria. Explain each of the nominee's:

1 Innovation.

2 Impact.

3 Reputation/Recognition.

(4) Supporting Documentation. Any noted accomplishments must be documented and include information about financial, operational, and/or related benefits realized by California law enforcement as a direct result of the nominee's contribution or service. The achievement(s) must have occurred in any year(s) prior to the award year for which the individual or organization is being nominated.

e. Nomination Procedure.

(1) Once the nomination package (memorandum, narrative justification, and supporting documentation) is completed, approved, and eventually routed to CSU, the POST Application form will be completed and the nomination package will be forwarded to Executive Management for final approval.

(2) Upon final approval from Executive Management, the nomination package will be routed to POST for consideration.

f. Presentation Forum. Once the award recipients are announced by POST, they will later be honored during the annual POST Commission meeting.

g. Uniform Accouterment. None.

4. PROFESSIONAL ENGINEERS IN CALIFORNIA GOVERNMENT AWARD.

a. General. The Professional Engineers in California Government (PECG) Professional Achievement Award recognizes state-employed engineers or related professionals for excellence in engineering work or for outstanding professional recognition. Only employees of Bargaining Unit 9 and their supervisors and managers are eligible. For questions, contact PECG at (800) 338-1480.

b. Award Description. The award varies from year to year. Depending on the decision of the review panel, the award can be a plaque or a trophy.

c. Nomination Package and Procedure.

(1) Nominations shall be submitted on CHP 226D, Professional Engineers in California Government Award Nomination. This form is available on the CHP Intranet, under Forms.

(2) A memorandum shall accompany the CHP 226D to be forwarded through the appropriate channels to the next higher command level for review and recommendation, up to the appropriate Assistant Commissioner. The CSU will forward the nominations for review and recommendation to the Office of the Commissioner.

(3) Nominations should be submitted to CSU at least 90 days prior to the sponsor due date.

(4) Upon approval by the Office of the Commissioner, CSU will forward nominations to PECG.

d. Presentation Forum. This award is presented by PECG, which is responsible for arranging the ceremony. CSU shall coordinate the departmental activities with the Office of the Commissioner, recipients, and their commands.

e. Uniform Accouterment. None.

5. DISABLED AWARENESS AWARD.

a. General. The Disabled Awareness Award is presented to a departmental employee for performing an act, or acts, which supports, enhances, or assists persons with disabilities. For questions, contact the EOAS at (916) 843-3190.

b. Definition. A potential nominee's act include the following situations:

- (1) Action taken to improve the Department's employment action efforts with respect to persons with disabilities.
  - (2) Acts or action taken to improve disabled access to the Department and its operations.
  - (3) Acts or action taken to provide volunteer community service to assist legitimate causes designed to assist the disabled community.
- c. Award Description. The award consists of a Disabled Awareness Award certificate.
- d. Nomination Procedure.
- (1) By October 1, nominations should be submitted from all Divisions to the Department's Advisory Committee for Persons with Disabilities (ACPD) through the EOAS. Each level of command will evaluate the nomination before forwarding to the next level.
  - (2) The ACPD will evaluate all nominations and provide recommendations to the Office of the Commissioner. The Commissioner will make the final selection of the award recipient for the year. The selected employee will also become the Department's nominee to the Governor's award program.
- e. Nomination Package. The proposed text should be prepared by the nominating command on a memorandum and should not exceed 100 words. Explain in detail the specific nature of the act(s) performed. The information provided shall include:
- (1) Nominee's Information. Nominee's name, ID number, classification title, and assigned location.
  - (2) Facts. A complete explanation of the nominee's actions which prompted the nomination to be made.
- f. Presentation Forum. The Disabled Awareness Award is presented by the Commissioner or Deputy Commissioner.
- g. Uniform Accouterment. None.

6. CALIFORNIA DEPARTMENT OF HUMAN RESOURCES ROBERT L. NEGRI HUMAN RESOURCES ACHIEVEMENT AWARD.

- a. General. The California Department of Human Resources (CalHR) Robert L. Negri Human Resources Achievement Award is presented annually to an employee

or group from the state for outstanding performance and achievement in the field of human resources.

b. Criteria. To be considered for the award, each nominee should have clearly demonstrated the following:

- (1) Dedication to excellence in the field of human resources.
- (2) Outstanding customer service to the state, Department, and/or employee(s).
- (3) Excellent performance and achievements in the field of human resources.

c. Nomination Procedure.

- (1) Nominations shall be submitted through the chain of command for approval, to arrive in the Office of the Assistant Commissioner, Staff, CSU.
- (2) The CSU will forward the nominations for review and approval to the Office of the Commissioner.
- (3) Upon approval by the Office of the Commissioner, CSU will forward departmental nominations to CalHR.

d. Nomination Package.

- (1) Nominations shall be submitted on a CHP 226C, Robert L. Negri Human Resources Achievement Award Nomination. This form is available on the CHP Intranet, under Forms.
- (2) The nomination package shall include the following:
  - (a) Employee's name and ID number.
  - (b) Name of command.
  - (c) City of employee's residence.
  - (d) Personnel classification.
  - (e) Working title, if any.
  - (f) Summary of contribution on which nomination is based.

e. Presentation Forum. This award is presented by CalHR. The CSU will coordinate departmental activities with the recipient, the recipient's command, and the Office of the Commissioner.

f. Uniform Accouterment. None.