

CHAPTER 1
DEPARTMENTAL MOTORCYCLE PROGRAM POLICY

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CHAPTER 1

DEPARTMENTAL MOTORCYCLE PROGRAM POLICY

1. POLICY. It is the policy of the Department to compensate motorcycle riders for the additional skills required in the operation of two-wheel motorcycles while performing enforcement duty or motorcycle instruction, and to select employees by established standards and training. Motorcycle assignment shall be limited to CHP officers and sergeants.

2. ASSIGNMENT.

a. Personnel.

(1) Assignment to Other Duties. Due to the special skills and hazards involved in motorcycle operation, employees assigned to motorcycle duty should not normally be assigned to other duties. An exception may be made for short periods of time in order to utilize the special skills possessed by the employee, to provide training in other functions of the Department, or in emergency situations.

(2) Assignment to Split Duty Shifts. The assignment of employees to "split duty shifts" where part of a shift is performed in an automobile shall be avoided except when the assignment is affected by inclement weather, motorcycle repairs or maintenance, or obvious emergency.

(3) Seasonal Riders. Riders assigned to seasonal enforcement duties will possess Category II, alternate rider status, and will collect specialty pay in accordance with Highway Patrol Manual (HPM) 10.3, Personnel Transactions Manual, Chapter 32, Pay Differentials.

b. Motorcycle.

(1) Assignment Criteria. The assignment of motorcycles shall be restricted to Areas where traffic experience indicates the use of a motorcycle as a patrol vehicle is noticeably more effective than an automobile. Specific assignment criteria are contained in HPM 31.1, Fleet Operations Manual, Chapter 1, Administration.

(2) Use Restrictions. Unless otherwise justifiable on a temporary basis by unusual occurrences or conditions, motorcycles shall be used only on beats for which they were justified and assigned to the command. This shall not preclude temporary assignment to other commands for special events,

emergency operations, or special enforcement programs when approved by the next level of command. Motorcycles shall not be used for special duty such as warrant service, school bus inspection, court officer, public information officer, or similar activities. The operation of motorcycles in wet weather (rain or dense fog) is extremely hazardous and is to be discouraged.

(3) Evaluation of Need. Refer to HPM 22.1, Command Inspections Program Manual. Area commanders shall make periodic evaluations of the use of motorcycles and should report on their effectiveness via periodic Area evaluation. Additionally, Area commanders shall make annual end-of-the-year evaluations to determine if the utilization of motorcycles within their command is in compliance with the requirements for motorcycle assignment contained in HPM 31.1. A report of the evaluation shall be submitted in memorandum form to the Division Chief by January 31 of each year.

(4) Motorcycles Utilized by Seasonal Riders.

(a) Motorcycles utilized for seasonal enforcement duties will be assigned to the Academy, Motorcycle Training Unit (MTU) and will be loaned to Areas with assigned seasonal riders.

(b) In the event a seasonal rider has a change in motorcycle duty status, is removed from motorcycle duty, or transfers to an Area that exceeds the motorcycle baseline allocation, the assigned motorcycle shall be returned to the Academy, MTU for reassignment.

(c) No motorcycles shall be assigned to Special Duty, Division, or headquarters administrative staff. If a seasonal rider transfers to a Special Duty, Division, or headquarters position, the assigned motorcycle shall be returned to the Academy, MTU for reassignment.

(d) At the end of the riding season, the Area Commander shall submit an evaluation through channels for consideration within 30 days of returning the assigned motorcycles to the Academy, MTU. The evaluation should also include the impact on the community while attending and/or conducting traffic control at special events and any other relevant data information to support the program's continued use.

3. SELECTION FOR TRAINING.

a. Departmental Seniority. Officers who have submitted a CHP 138, Application for Motorcycle Training, and do not have a transfer request on file (refer to paragraph 3.c. of this chapter) will be selected according to departmental seniority. Once the CHP 138 has been approved, the employee will be assigned to the next

available motorcycle training class. Sergeants who request motorcycle training and meet the standards described in paragraph 3.c. of this chapter shall be assigned, regardless of seniority, on the basis of their abilities and potential to motivate employees in a specialized enforcement unit. Sergeants with prior departmental riding time should be considered first.

b. Areas reserving training slots shall send the applicant to the assigned class. Officers removing themselves from the assigned class without good cause, such as injury or illness to self, or death or serious injury of a close family member, shall be moved to the bottom of that Area's motorcycle replacement rider list.

c. Transfer Requests. Employees with transfer requests on file should not be selected for motorcycle training.

d. Field Performance. An employee is not eligible for motorcycle training or assignment if their most recent CHP 118, Performance Appraisal – Officer, or CHP 118S, Performance Appraisal - Sergeant, reflects a rating of substandard in any critical task. Area commanders have the authority to accept or reject an employee's application based on the following criteria considering frequency and recency of documented problems:

- (1) Preventable accidents.
- (2) Lost time due to preventable industrial injuries.
- (3) Sick leave usage (previous two years).

e. Termination During Training. When an employee does not successfully complete the Motorcycle Enforcement Training Program (METP), the Academy motorcycle training supervisor shall provide copies of Academy form 091-044, Motorcycle Enforcement Training Evaluation Report (refer to Annex A), to the employee's commander and to the appropriate Division commander.

- (1) Applicants who fail to complete the training program due to a lack of riding skills must wait a minimum of three months before returning to the METP. The three-month waiting period will commence on the date the officer is released from the Academy's motorcycle training program or when the officer is removed from riding status during the one-year probationary period.
- (2) The applicant's Area commander shall have the authority to accept or reject subsequent applications from employees who previously failed to complete the METP.

(3) Area commanders are discouraged from sending applicants after three unsuccessful attempts at the METP. The Academy, MTU is available for consultation, if necessary.

f. General Contents of the Motorcycle Enforcement Training Program. The METP course consists of riding exercises and the development of mechanical knowledge. The exercises begin with relatively simple maneuvers and increase in complexity as the course progresses. Safety and defensive riding tactics are stressed throughout the training.

(1) Basic Riding Skills. This phase of the training develops coordination, balance, control, judgment, and the confidence necessary to proficiently operate a motorcycle. Trainees also become familiar with the handling characteristics of a police motorcycle. Training is accomplished through lecture and demonstration, followed by individual and group practice. Training exercises include close-quarter turning maneuvers, negotiating various cone patterns, hill climbing, dirt riding, emergency stopping procedures, and balance techniques.

(2) Highway and Enforcement Riding Skills. This phase provides traffic experience and riding techniques required to safely operate an enforcement motorcycle. Emphasis is placed on the development and utilization of sound riding judgment. Training includes lecture and discussion, aided by the viewing of a departmental motorcycle training film. Riding practice is conducted in selected areas to expose the trainees to a variety of traffic conditions found in business, residential, and rural areas, and on freeways. Nighttime riding and simulated enforcement problems are included.

4. APPLICATION FOR TRAINING.

a. Application. Applicants will complete the CHP 138 in duplicate.

b. Forwarding of Applications. The Area commander will be the final level of approval. Approved applications shall be forwarded only when the employee's assignment to motorcycle duty can be accomplished immediately following completion of motorcycle training.

c. Distribution of Applications. The original CHP 138 will be forwarded to the Academy, MTU.

5. PHYSICAL REQUIREMENTS.

a. All applicants shall meet departmental physical condition standards as follows:

(1) Candidates will be denied training if their weight (in full uniform) exceeds the motorcycle manufacturer's gross vehicle weight rating of any motorcycle currently used by the Department. Maximum rider weight limits may be obtained by contacting the Academy, MTU.

(2) Candidates must have the strength to properly lift a heavy (approximately 700- to 960-pound) motorcycle onto its wheels if it becomes necessary. They must also be able to swing one leg over a motorcycle in order to mount.

(3) Candidates will be exposed to extreme weather conditions and will be subjected to a wind chill factor during the winter months as well as extreme heat conditions during the summer months. They will be expected to ride the entire work shift without becoming fatigued to the point where alertness is reduced. Candidates will ride, sitting in an upright position, without back support. They will be subject to vehicle and surface vibrations, and muffler and wind noises at all speeds.

(4) Candidates must be able to touch both feet on the ground and maintain balance while astride the motorcycle. While sitting astride, candidates must be able to back the motorcycle up a 6-percent grade for a distance of at least 3 feet.

b. Physical Examination. Applicants who will attend a motorcycle training class within five years of their pre-employment physical and have not filed a CHP 121, Employer's Report of Occupational Injury or Illness, documenting an injury to their hands, arms, feet, legs, back, or neck **shall not** be re-examined.

(1) Applicants shall be examined by one of the physicians listed on the Cadet Hiring Unit's list of medical doctors available from the Academy's Motorcycle Training Coordinator. The examination shall be limited to a general physical and shall not include a pap smear, testing for infectious or venereal diseases, or drug use. The cost of the examination will be covered by the Department.

(2) Applicants who have had back X-rays within five years prior to assignment to motorcycle training are not required to have the X-ray portion of the examination repeated, provided that:

(a) The X-ray reports can be obtained from the examining physician.

(b) The X-ray reports are attached to the CHP 73M, Motorcycle Applicant Health Questionnaire (refer to Annex B), and the CHP 73N, Medical Examination for Motorcycle Applicants (refer to Annex C). The CHP 73M and CHP 73N are available on the Department's Intranet site under Forms. In the event the X-ray reports are not available, the X-ray portion of the examination must be repeated.

(c) A CHP 121 has not been filed documenting an injury to their back or neck.

(3) The Motorcycle Applicant Health Questionnaire, completed by the applicant, is submitted with a copy of the Physician's Notification of Requirements (refer to Annex D) to the medical doctor at the time of the physical examination. The physician will complete the CHP 73N.

(4) The CHP 73M and CHP 73N are forwarded to the Academy for review 30 days prior to the start of the initial motorcycle training class.

(5) Upon completion of its review of the medical report, the Academy notifies the applicant's Area commander whether or not the applicant has been approved to attend motorcycle training. If approved for motorcycle training, the Academy will assign the applicant to a motorcycle training slot that has previously been reserved by their Area.

(6) The employee's medical report will then be forwarded to Personnel File Services via intra-agency mail in a sealed envelope prominently marked "Confidential."

c. Confidentiality. Section 832.7 of the California Penal Code, Section 6254(c) of the Government Code, and Section 1798 of the Civil Code, et sequens, protect the confidentiality of personnel records and strictly limit their disclosure. Employees with authorized access to medical reports resulting from physical examinations required to attend motorcycle training, as described, shall be limited to only those whose official duties require them to process or review such documents. Unlawful disclosure of confidential information contained in the medical reports by employees who have authorized access shall constitute cause for disciplinary action, including termination of employment.

6. QUALIFICATIONS FOR MOTORCYCLE DUTY.

a. Qualifications. Employees will be required to successfully complete the METP. Only those employees placed in Categories I and II will be considered as qualified.

(1) Category I—Presently capable of performing motorcycle enforcement duty.

(2) Category II—A one-year probationary status; will be assigned a Certified Motorcycle Training Officer (CMTO) for a 240-hour training period as outlined in paragraph 6.b. of this chapter.

(3) Category III—Does not meet riding standards or physical requirements. Shall not be assigned to motorcycle enforcement duty.

b. Category II Training Period. Employees placed in Category II will complete a 240-hour training period with a CMTO for the purpose of further evaluation and training.

(1) At the end of the 240-hour training period, the employee will remain in a Category II probationary status. The Human Resources Section (HRS) will reclassify the proficient rider into Category I at the end of the probationary period. Only those employees who are assigned a permanent motorcycle and work a minimum of 1,680 hours during the one-year probationary period are eligible to be reclassified into Category I. It is the Area commander's responsibility to ensure the minimum number of hours is worked before the proficient rider is reclassified into Category I.

NOTE: A Category II rider will be eligible for Category I status when they have completed the one-year probationary period as a permanent rider or 1,680 hours as an alternate rider. For an alternate rider, the riding hours continue to be accumulated, regardless of time. If the rider is not proficient, they will be reclassified into Category III and removed from motorcycle duty.

(a) A CHP 200, Motorcycle Performance Evaluation (refer to Annex H), and a CHP 200A, Motorcycle Performance Evaluation - End of Phase Report (refer to Annex I), will be used to document the 1-year probationary period. The first 240-hour training period will be evaluated in 80-hour increments. Thereafter, an 8-hour ride-along will be completed with a CMTO and documented at the end of the first, second, third, and final quarters. Whenever possible, the entire probationary period should be completed with the same CMTO.

(b) Alternate riders will be evaluated during the first 240 hours in 80-hour increments. Thereafter, a one-shift ride-along will be completed with a CMTO and documented at the end of each quarter of each year the rider rides as an alternate. When the employee is assigned a permanent motorcycle position, the remaining probationary period will be considered complete.

(2) Employees should complete the 240-hour training period within 60 days from the first day of the pay period following completion of the motorcycle training class or the day training actually begins, or be required to re-qualify. Extenuating circumstances may allow an employee's 240-hour training period to be extended. The Academy, MTU staff is available for consultation if necessary.

(3) Employees with previous departmental riding time may, at the discretion of the Academy, MTU staff and concurrence with the Area CMTO, have their 240-hour training period shortened relative to previous experience. This training shall not be less than a 160-hour training period.

(4) Category II employees shall not be assigned to other non-riding duties until completion of the 240-hour training period.

c. Category III Notification. Area commanders will notify the Academy by memorandum of all reclassifications to Category III.

d. Retention of Category I Qualifications. Employees who do not perform motorcycle duties within 12 consecutive months or more will be required to re-qualify under paragraphs 6.a. of this chapter.

e. Minimum Qualification Period. Employees must perform motorcycle duties for a minimum of one continuous month within the 12-month period to maintain the Category I or II qualification.

f. Reassignment Evaluation. Employees in Categories I or II must complete a 40-hour riding evaluation period after an absence from motorcycle duty of more than three months and less than 12 months.

g. Reassignment Evaluation Period. The evaluation period shall be completed during the first 40 hours upon return to motorcycle duty under the supervision of a CMTO.

h. Annual Evaluation. Commanders shall include in each employee's annual performance report comments regarding the employee's physical condition, uniform appearance, appearance and mechanical condition of assigned motorcycle, and level of skill as an enforcement rider.

7. ASSIGNMENT TO MOTORCYCLE DUTY.

a. Voluntary. Employees selected for motorcycle duty will be physically qualified volunteers. In those locations of assignment where volunteers are unavailable, recruitment of qualified employees is authorized with the approval of the Division Chief.

b. Definition of Riders.

(1) Permanent Motorcycle Rider. An employee primarily assigned to regular patrol upon a motorcycle for the purpose of traffic enforcement.

(2) Designated Alternate Motorcycle Rider. An employee temporarily assigned to regular patrol upon a motorcycle for the purpose of traffic enforcement.

(a) The use of a non-designated alternate motorcycle rider to extend an employee's Category I eligibility is discouraged.

(b) An alternate motorcycle rider may be temporarily assigned when the permanent rider is off duty due to vacation, sick leave, temporary military leave, injury, or other reasons when it is anticipated an alternate rider will be assigned for an entire pay period or longer.

(c) Alternate riders who decline a temporary riding assignment must do so in writing to the Area commander. Riders who decline without "good cause" as defined in paragraph 8.a.(2) of this chapter may be removed from motorcycle assignment and placed at the bottom of the motorcycle rider replacement list for that particular Area. Their seniority date for the purpose of motorcycle assignment will be the date they are removed from motorcycle duty.

c. Assignment of Officers. Officers shall be assigned to motorcycle duty as a permanent or designated alternate rider according to departmental **seniority** described in paragraph 3.a. of this chapter.

(1) An application should be forwarded to the Academy, MTU only when the employee's assignment to motorcycle duty can be accomplished immediately following completion of motorcycle training. Applications will be forwarded to the Academy, MTU no more than 60 days prior to the scheduled motorcycle training class. Once the CHP 138 has been approved, the employee shall be assigned to the next available motorcycle training class without jeopardy of being replaced.

(2) Areas With Designated Alternate Rider. The designated alternate rider shall be assigned to the first permanent position that becomes available based on the date they were designated as an alternate rider within the Area.

d. Assignment of Sergeants. Sergeants who request motorcycle assignment and meet the standards described in paragraph 3.a. of this chapter shall be assigned, regardless of seniority, on the basis of their abilities and potential to motivate employees in a specialized enforcement unit.

(1) If the sergeant requesting motorcycle duty does not have a Category I or II classification, they shall be assigned to the first available METP course.

(2) After successful completion of METP, the sergeant shall be assigned to motorcycle duty as outlined in paragraph 6.a. of this chapter.

(3) Additional training may be provided for motorcycle sergeants (riding and non-riding) on subjects relating to fleet management, occupational safety, and quarterly Area refresher training.

(4) Riding motorcycle sergeants are encouraged to complete the CMTO course. Refer to Chapter 3, Certified Motorcycle Training Officer Program, of this manual for selection criteria.

(5) The sergeant should be held strictly accountable for a motorcycle squad's overall performance, including productivity, safety, deployment, fleet management, and training.

e. Transfer Request on File. Employees who have a valid transfer request on file should not be assigned to motorcycle duty.

8. REMOVAL FROM MOTORCYCLE DUTY. Commanders shall notify the HRS by Communications Network message when an employee is removed from motorcycle duty as outlined in HPM 10.3, Chapter 32.

a. Voluntary. Employees, upon written request, may be removed from motorcycle assignment. Such removal will be made at the discretion of the Area commander.

(1) Riders who request removal from motorcycle assignment without "good cause" shall be placed at the bottom of the motorcycle rider replacement list for that particular Area. Their seniority date, for the purpose of motorcycle assignment, will be the date they are removed from motorcycle duty.

(2) Good cause is defined as an injury or illness which prevents the safe operation of a motorcycle or when the health of the employee is endangered by continuing the motorcycle assignment. Commanders may require a competent medical opinion to substantiate a claim that the request for removal is for medical reasons.

b. Involuntary. Area commanders may remove employees from motorcycle assignment for cause. Procedures outlined in HPM 9.1, Employee Relations Manual, Chapter 14, Removal for Cause from Specialty Pay Positions, shall be followed. Employees having their motorcycle specialty pay removed may appeal following procedures outlined in HPM 9.1, Chapter 7, Guidelines for Grievance/Complaint Handling.

c. Temporary Reassignment. The Area commander may temporarily reassign an employee for training purposes due to substandard performance. Such reassignment shall be for an entire pay period. Procedures outlined in HPM 9.1, Chapter 14, shall be followed.

d. Motorcycle Reduction.

(1) Whenever the total number of motorcycles within an Area is reduced, officers with the least amount of cumulative departmental assignment time to motorcycle duty shall be removed first.

(a) Area assigned motorcycle seniority is based on total departmental riding time.

(2) If the reduction in the number of motorcycles negates or reduces the need for riding supervisors, they may be designated as an alternate rider, or the commander may administratively remove them from motorcycle duty. Supervisors who fail to maintain their qualification or fail to demonstrate their ability to motivate officers will be removed first.

e. Assignment After Reduction.

(1) Should an opening develop for a motorcycle rider after a reduction in motorcycles has taken place, replacements will be made with employees within the Area command who were removed because of the reduction. Reassignment will be in the reverse order of the reduction. Departmental seniority will not necessarily apply.

(2) An employee who has been removed from motorcycle duty in excess of 12 months must re-qualify by successfully completing the 84-hour METP or the 24-hour Motorcycle Rider Reinstatement Course (MRRC) to be reassigned as a motorcycle rider. **There are no exceptions.**

9. MOTORCYCLE TRAINING.

a. Academy. The Academy will provide METP, In-Service Motorcycle Training, CMTO Training, and CMTO Refresher Training.

(1) Uniformed personnel assigned to motorcycle duty shall attend In-Service Motorcycle Training every other year.

(2) Uniformed personnel assigned to a seasonal rider position shall attend quarterly motorcycle training with a motor squad in their respective Division or the Academy, MTU.

(a) Seasonal riders shall attend refresher training with the Academy, MTU prior to taking possession of a motorcycle for the season.

(3) The Academy, MTU will maintain a list of all personnel in the Department who are assigned to motorcycle duty. The list will include each motorcycle rider's most recent training date. Annually, by October 1, the

Academy, MTU will distribute the list via e-mail to each Field Division that operates motorcycles for the purpose of scheduling In-Service Motorcycle Training. In addition, the Academy, MTU will e-mail the Academy motorcycle training schedule for the next year to the Assistant Commissioner, Field, and all Field Division commanders.

b. Area. Area commanders and/or motor sergeants shall be responsible for continuous training and evaluation of all motorcycle riders within their respective command. Emphasis will be placed on care of equipment, motorcycle riding skills, and development of safe riding practices.

10. TRAINING RECORDS.

a. Academy. The Academy will evaluate and provide the results of all motorcycle training.

(1) Uniformed personnel attending METP or MRRC will receive an Academy form 091-044 or 091-043, respectively, and a 091-026, Report of Completion.

(a) The original 091-044 or 091-043 and 091-026 are to be retained in the employee's field personnel file for the duration of the employee's Category I classification, plus 2 years.

(b) A copy of the 091-044 or 091-043 and the 091-026 are retained by the Academy for 3 years.

(2) Uniformed personnel completing In-Service Motorcycle Training, CMTO Training, or CMTO Refresher Training will receive a 091-157, In-Service Motorcycle Training Class - Evaluation Report (refer to Annex E); a 091-159, Certified Motorcycle Training Officer - Evaluation Report (refer to Annex F); or a 091-159R, Certified Motorcycle Training Officer Refresher - Evaluation Report (refer to Annex G).

(a) Only the current 091-157, 091-159, or 091-159R should be retained in the employee's field personnel file.

(b) A copy of the 091-157, 091-159, or 091-159R will be retained by the Academy for 3 years.

(c) Should the motorcycle evaluation report contain substandard performance on the part of a motorcycle rider, the rider will be placed in a remedial status and assigned to work with a CMTO until proficiency is re-established. After re-establishing proficiency, the rider shall be

reassigned to an In-Service Motorcycle Training class or a CMTO Refresher Training class as soon as possible.

b. Area. Areas will provide the results of the 240-hour training period and the 40-hour evaluation period on a CHP 200 (refer to Annex H).

(1) The original CHP 200 is to be retained in the employee's field personnel file.

(2) A copy shall be forwarded to Fiscal Management Section in order to establish a date for motorcycle boot allowance.

11. DUTY REQUIREMENTS FOR MOTORCYCLE DIFFERENTIAL PAY.

a. Commander: Shall notify the HRS by e-mail when an employee is eligible for motorcycle differential pay, as outlined in HPM 10.3, Chapter 32.

b. Sergeant. Supervises personnel assigned to motorcycle duty within an Area command and performs field supervision upon a motorcycle.

c. Officer. Assigned to and performs regular patrol of a beat(s) upon a motorcycle for the purpose of traffic enforcement.

d. Instructor. Assigned to the Academy and provides instruction on the use of the two-wheel motorcycle.

12. DEPARTMENTAL MOTORCYCLE CRASH.

a. Areas shall forward a copy of the CHP 555, Traffic Crash Report; STD. 270, Vehicle Accident Report; and CHP 208, Collision Prevention Report, to the Academy, MTU within ten working days of any crash involving a departmental motorcycle.

b. The Academy, MTU staff will review all departmental motorcycle crashes.

c. A quarterly report summarizing departmental motorcycle crashes will be prepared and provided to all commissioners and Division Chiefs by the Academy.

13. INTER-DIVISIONAL MOTORCYCLE SUPERVISORS' SAFETY COUNCIL.

a. The Division Assistant Chief in charge of occupational safety shall ensure an Inter-Divisional Motorcycle Supervisors' Safety Council is established and meets on a quarterly basis. A chairperson appointed by the Division Assistant Chief will serve on the safety council for one calendar year.

- b. Each Field Division in which motorcycles are permanently assigned shall designate a representative to the Inter-Divisional Motorcycle Supervisors' Safety Council. The safety council will be comprised of one representative from each Area that has a motorcycle supervisor. Areas that do not have a motorcycle supervisor shall appoint a CMTO as a representative.
- c. The purpose of an Inter-Divisional Motorcycle Supervisors' Safety Council includes, but is not limited to:
- (1) Reviewing all motorcycle crashes which have occurred within their respective Areas during the last quarter.
 - (2) Looking for trends in motorcycle crashes.
 - (3) Reviewing Area/Division-level motorcycle training programs.
 - (4) Discussing maintenance and any potentially hazardous problems regarding motorcycles.
 - (5) Making appropriate recommendations for the safe and efficient operation of departmental motorcycle programs to the Division Assistant Chief in charge of occupational safety.
 - (6) Communicating concerns and trends with Fleet Operations Section and Telecommunications Section.

ANNEX A

MOTORCYCLE ENFORCEMENT TRAINING EVALUATION REPORT

CALIFORNIA HIGHWAY PATROL ACADEMY, MOTORCYCLE TRAINING UNIT						
MOTORCYCLE ENFORCEMENT TRAINING EVALUATION REPORT						
091-044 (Rev. 03/20)						
NAME:	JOHN SMITH	AREA:	CONTRA COSTA - 320	CLASS:	METP 5-25	
POST COURSE CONTROL NUMBER: 1270-32550-00-000						
RATING KEY:						
(1) Unsatisfactory		(2) Improvement Needed		(3) Qualified		(4) Above Average (5) Outstanding
FIRST WEEK	M-T	WED	THU	FRI	SAT	
Clutch-Throttle						BALANCE:
Eye Placement						Maintains proper balance and is steady. Makes smooth U-turns and turning movements.
Confidence						
Judgment						
Figure 8's						COORDINATION:
Slow Cone Weave						Engages clutch and coordinates throttle smoothly. Slips clutch as necessary.
90-Deg. Pull-Outs						
Column Riding						
Flat U-Turns						CONTROL:
Front Braking						Maintains proper control of motorcycle through the proper use of motorcycle control functions.
Improper Braking						
Defensive Riding						
Incline U-Turns						
Incline 90-Deg. Turns						
Emergency Braking						
Cone Pattern I						CONFIDENCE:
Cone Pattern II						Has confidence; does not appear apprehensive or tense.
Cone Pattern III						
Incline Pattern						
30 MPH Cone Weave						JUDGMENT:
180-Deg. Decel						Recognizes potentially dangerous situations and rides accordingly.
40 MPH Decel						Rides within limits of motorcycle and personal ability.
Relay Race						
Slow Race						
Dirt Ride						
Field Riding						TECHNIQUE:
Proficiency Course						Rides in a consistent manner with smooth lane changes and proper vehicle placement. Negotiates curves/corners properly. Uses turn signals correctly.
SECOND WEEK	MON	TUES	WED	THU		
Alertness						
Judgment						
Cornering/Turning						See Additional Comments:
Defensive Riding						
Enforcement Stops						
Gear Selection						
Lane Changing						
Wheel Position						
Confidence						
Signaling						
Speed Control						
Surface Appraisal						
Passing						
Maintenance						
CATEGORY:		DATE:		SIGNATURE:		

ANNEX A

MOTORCYCLE ENFORCMENT TRAINING PROGRAM EVALUATINO REPORT (continued)

ACADEMY - TACTICAL TRAINING UNIT

MOTORCYCLE ENFORCEMENT TRAINING EVALUATION REPORT

091-044 (Rev. 01/2015)

MOTORCYCLE TRAINING UNIT EVALUATION REPORT RATING KEY

1. **UNSATISFACTORY:** UNABLE TO PERFORM AN EXERCISE THE MAJORITY OF THE TIME. DROPPING THE MOTORCYCLE, WALKING THE MOTORCYCLE, LEAVING THE ROADWAY.
2. **IMPROVEMENT NEEDED:** ATTEMPTS TO UTILIZE PROPER TECHNIQUES; HOWEVER, IS INCONSISTENT. OCCASIONALLY HITS CONES, PUTS FOOT DOWN, OR IS ROUGH. STILL MAKING THE SAME MISTAKE(S) AFTER REPEATED CORRECTIVE INSTRUCTION.
3. **QUALIFIED:** UTILIZES THE PROPER TECHNIQUES, IS VERY CONSISTENT AND SMOOTH. MAY MAKE AN OCCASIONAL ERROR, BUT QUICKLY RECOVERS CONTROL.
4. **ABOVE AVERAGE:** EXTREMELY SMOOTH, ALWAYS MAINTAINS CONTROL, AND IS ABLE TO PERFORM AN EXERCISE AT SPEEDS ABOVE THE MINIMUM. ABLE TO TURN IN A SHORTER RADIUS THAN REQUIRED.
5. **OUTSTANDING:** RIDES AT THE LEVEL OF AN EXPERIENCED ENFORCEMENT RIDER. NATURAL ABILITY THAT ALLOWS FOR EXCEPTIONAL CONTROL AND BALANCE. IS NEVER OUT OF CONTROL, CAN CONSISTENTLY PERFORM AT A SUPERIOR LEVEL WHILE STAYING WITHIN HIS/HER ABILITIES AND THE MOTORCYCLE'S CAPABILITIES.

COMMENTS:

Officer Smith was released from training due to his inability to develop critical yet essential riding skills. He had difficulty smoothly controlling the motorcycle at slow speeds due to poor clutch and throttle control and a lack of proper eye placement. This lack of control became increasingly apparent in Pattern 1, Pattern 3, and the incline exercises. Even with numerous attempts and remedial coaching, Officer Smith was unable to develop these necessary skills. The Motorcycle Training Unit staff commends his display of a positive attitude during this demanding training.

ANNEX B

CHP 73M, MOTORCYCLE APPLICANT HEALTH QUESTIONNAIRE

STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL			
MOTORCYCLE APPLICANT HEALTH QUESTIONNAIRE			AREALLOCATION CODE
CHP 73M (New 8-15) OPI 091			Fresno/435
INSTRUCTIONS: Complete both sides of this form prior to your physical examination and give the form to the physician at the time of the examination. Answer all questions completely and accurately.			
NAME (FIRST, MIDDLE, LAST)	GENDER	BIRTHDATE	AGE
Bradley Morgan Cooper	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	10/23/1976	39
ADDRESS		TELEPHONE NUMBER	
1111 Hummingbird Lane		(555) 444-3333	
CITY	STATE	ZIP CODE	RANK
Fresno	CA	93728	Officer
<p>Have you ever had or has a physician ever told you that you have any of the following? For all "YES" answers, supply full details under COMMENTS. Identify number - include diagnosis, date of onset, and present condition. List the part of the body affected (<i>include right or left where appropriate</i>), treating physician and address, hospital and address, duration of treatment, and permanent disability, if any. Use additional 8½- x 11-inch sheets if necessary.</p>			
CONDITION	YES	NO	COMMENTS (continued on Page 2)
1. HEAD INJURY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	29. OTHER ALLERGIES - pollen, ragweed
2. BACK TROUBLE OR BACK PAIN	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3. WORN A BACK BRACE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4. ANY DEFECT OF BONES OR JOINTS INCLUDING AMPUTATIONS, DISLOCATIONS, OR BROKEN BONES	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5. ORTHOPEDIC DISABILITY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
6. RHEUMATISM, ARTHRITIS, BURSITIS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. TRICK OR LOCKED KNEE/KNEE INJURY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8. FOOT TROUBLE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. EYE INJURY, SURGERY, DISEASE, OR RADIAL KERATOTOMY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. WORN GLASSES	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. WORN CONTACT LENSES OR REQUIRED ORTHOKERATOLOGY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. ABNORMAL COLOR VISION	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. HARD OF HEARING OR HEARING PROBLEMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
14. WORN A HEARING AID(S)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
15. HEADACHES	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
16. MENTAL ILLNESS, NERVOUS BREAKDOWN, EMOTIONAL PROBLEMS, STRESS DISORDER, OR CHEMICAL IMBALANCE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
17. BEEN ADDICTED TO DRUGS OR ALCOHOL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
18. FAINTING OR DIZZY SPELLS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
19. RECURRENT NAUSEA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
20. EPILEPSY OR CONVULSIONS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
21. ANY DISORDER OF THE NERVOUS SYSTEM	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
22. TUBERCULOSIS OR OTHER LUNG TROUBLE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
23. SHORTNESS OF BREATH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
24. PROLONGED TIME TO RECOVER FROM SHORTNESS OF BREATH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
25. ASTHMA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
26. BRONCHITIS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
27. SKIN CONDITION	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
28. SENSITIVITY TO DUST	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
29. OTHER ALLERGIES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
30. ANY SPEECH IMPAIRMENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
31. CANCER OR MALIGNANCY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
32. TUMOR GROWTH OR CYST	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
33. ANY COMPLICATION FROM CHILDHOOD DISEASES	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CERTIFICATION			
I certify that I have provided true and complete information concerning my health. (Any misrepresentation or material omission may be cause for rejection.)		SIGNATURE OF EMPLOYEE	DATE
			03/03/2016
FOR ADMINISTRATIVE USE			
<input type="checkbox"/> Approved <input type="checkbox"/> Questionable			
REMARKS			
SIGNATURE			DATE

ANNEX B

CHP 73M, MOTORCYCLE APPLICANT HEALTH QUESTIONNAIRE *(continued)*

Have you ever had or has a physician ever told you that you have any of the following? For all "YES" answers, supply full details under COMMENTS. Identify number - include diagnosis, date of onset, and present condition. List the part of the body affected (<i>include right or left where appropriate</i>), treating physician and address, hospital and address, duration of treatment, and permanent disability, if any. Use additional 8½ x 11-inch sheets if necessary.				
CONDITION	YES	NO	COMMENTS	
34. POLIO, CAUSING LIMITATION	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
35. RHEUMATIC FEVER	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
36. HEART TROUBLE, INCLUDING CIRCULATORY	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
37. PAIN IN YOUR HEART OR CHEST	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
38. A THUMPING OR RACING HEART	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
39. SWOLLEN ANKLES	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
40. COLD HANDS OR FEET EVEN IN WARM WEATHER	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
41. FREQUENT CRAMPS IN YOUR LEGS	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
42. HIGH OR LOW BLOOD PRESSURE	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
43. VARICOSE VEINS	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
44. PERNICIOUS ANEMIA, LEUKEMIA, OR OTHER BLOOD DISORDER OR AILMENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
45. DIABETES OR SUGAR IN URINE	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
46. KIDNEY OR BLADDER TROUBLE	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
47. HEPATITIS, JAUNDICE, OR OTHER LIVER AILMENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
48. ULCERS OR OTHER STOMACH TROUBLE	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
49. COLITIS OR OTHER BOWEL PROBLEMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
50. GALL BLADDER TROUBLE	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
51. PILES, HEMORRHOIDS, OR BLOOD IN STOOL	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
52. RUPTURE OR HERNIA	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
53. AN OPERATION	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
54. ANY OTHER ILLNESS, INJURY, OR PHYSICAL CONDITION NOT NAMED ABOVE, OTHER THAN CHILDHOOD DISEASE OR MINOR ILLNESSES (INCLUDE OCCUPATIONAL OVEREXPOSURES)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
55. EVER BEEN HOSPITALIZED	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
56. AN INJURY WITHIN THE LAST 5 YEARS WHICH CAUSED YOU TO LOSE TIME FROM WORK	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
57. BEEN REJECTED, DEFERRED, DISCHARGED, OR RELEASED FROM EMPLOYMENT, CALIFORNIA STATE SERVICE, OR FROM THE ARMED FORCES FOR MEDICAL, EMOTIONAL, OR HEALTH REASONS (EXPLAIN UNDER COMMENTS)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
58. RECEIVED OR APPLIED FOR PENSION OR COMPENSATION FOR DISABILITY OR INJURY (FOR WHAT? HOW LONG?)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
59. ANY PHYSICAL OR EMOTIONAL LIMITATIONS	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
60. PRESENTLY UNDER A DOCTOR'S CARE FOR ANY CONDITION	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
61. TAKEN ANY MEDICATION WITHIN THE LAST 12 MONTHS FOR ANY REASON	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
PHYSICIAN CERTIFICATION		INITIALS		
<i>Examining physician must review this form and certify by initialing and dating this box. All "YES" answers must be commented on by the physician.</i>		DATE		
NAME(S) OF HOSPITAL(S) WHERE CONFINED FOR TREATMENT OF CONDITION(S) DESCRIBED ABOVE		ADDRESS(ES)		
NAME(S) OF DOCTOR(S) WHO WAS CONSULTED FOR TREATMENT OF CONDITION(S) DESCRIBED ABOVE		ADDRESS(ES)		
PRIVACY NOTICE				
AGENCY: California Highway Patrol (CHP). AUTHORITY: Government Code Sections 1031(f) and 18931 and Highway Patrol Manual 70.10, Departmental Motorcycle Manual. PURPOSE: The information you furnish will be used to evaluate your medical fitness to carry out motorcycle duties without endangering the health and safety of yourself or others. PROVIDING INFORMATION: Medical clearance is required. OTHER INFORMATION: During the course of the medical review, you may be required to furnish additional information relating to your fitness for this position. ACCESS: Your medical records will be maintained in a confidential manner and may be reviewed, with certain limitations and with proper authorization, by contacting the CHP, Personnel Files.				

ANNEX C

CHP 73N, MEDICAL EXAMINATION FOR MOTORCYCLE APPLICANTS

STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL MEDICAL EXAMINATION FOR MOTORCYCLE APPLICANTS CHP 73N (New 8-15) OPI 091					Instructions to Examining Physician: Review CHP 73M (Health Questionnaire) before the examination. Add additional comments or data where appropriate; if necessary, use Item 25, SUMMARY/COMMENTS, to continue. Mail this form and the CHP 73M to: California Highway Patrol Academy, 3500 Reed Avenue, West Sacramento, CA 95605.						
1. NAME (FIRST, MIDDLE, LAST)					2. SOCIAL SECURITY NUMBER (FOR POSITIVE IDENTIFICATION ONLY)						
Bradley Morgan Cooper					555-55-5555						
3. BIRTHDATE (MONTH, DAY, YEAR)		4. HEIGHT (WITHOUT SHOES)		5. WEIGHT (IN UNDERWEAR)		6. CHEST GIRTH (EXPIRATION)		7. ABDOMEN GIRTH			
10/23/1976		6 feet 2 inches		190 lbs.		38 inches		35 inches			
8. VISION					9. HEARING (Note abnormality in Item 25)						
UNCORRECTED FAR NEAR		CORRECTED FAR NEAR		PERIPHERAL VISION		<input type="checkbox"/> GLASSES <input type="checkbox"/> CONTACT LENSES		HEARING AID(S) USED <input type="checkbox"/> YES <input type="checkbox"/> NO			
				R		NORMAL COLOR VISION <input type="checkbox"/> YES <input type="checkbox"/> NO		DRUM PERFORATION OR DRAINAGE <input type="checkbox"/> YES <input type="checkbox"/> NO			
RIGHT						TEST USED					
				L		10. DENTISTRY RECOMMENDED <input type="checkbox"/> YES <input type="checkbox"/> NO					
LEFT											
BOTH											
11. HEAD (NOTE ANY DEFECT, DISEASE OR INJURY INVOLVING EYES, EARS, NOSE, MOUTH OR THROAT)					12. BREASTS						
13. RESPIRATORY SYSTEM					14. EYES						
					PUPILS						
					FUNDUS						
					EXTRAOCULAR MUSCLES						
15. CARDIOVASCULAR SYSTEM											
TYPE OF ACTION		BLOOD PRESSURE		PULSE RATE		SOUNDS		RHYTHM		D. CIRCULATION TO EXTREMITIES	
A. AT REST											
B. AFTER EXERCISE											
C. ONE MINUTE AFTER EXERCISE											
16. ABDOMEN					17. RECTAL						
MASSES					FISSURE						
TENDERNESS					FISTULA						
HERNIA					HEMORRHOIDS						
GENITOURINARY SYSTEM (NOTE ANY ABNORMALITIES)					18. PELVIC						
19. MUSCULOSKELETAL (Test by bending, stooping, and squatting; also by head, arm, leg, and finger motions.)											
A. SPINE			MOBILITY			SYMMETRY			POSTURE		
B. UPPER EXTREMITIES		LIMITED FUNCTION									
C. LOWER EXTREMITIES		LIMITED FUNCTION									
20. NERVOUS SYSTEM (DESCRIBE ANY PATHOLOGY OR ABNORMAL REFLEXES)											
21. SKIN (SCARS, VARICOSITIES, DISEASE OR ABNORMALITIES - NATURE AND SEVERITY)											

ANNEX C

CHP 73N, MEDICAL EXAMINATION FOR MOTORCYCLE APPLICANTS (continued)

STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
MEDICAL EXAMINATION FOR MOTORCYCLE APPLICANTS
CHP 73N (New 8-15) OPI 081

22. **LABORATORY**

REPORTS WHICH MUST BE ATTACHED:
Urinalysis, Audiogram, EKG, Blood work, X-ray, Chem panel 20

IS TIME TEST POSITIVE? (IF POSITIVE, ATTACH CHEST X-RAY REPORT)

YES NO

23. ARE THERE CONDITIONS WHICH, IN YOUR OPINION, SUGGEST FURTHER EXAMINATION?

24. DO YOU HAVE ANY RESERVATIONS ABOUT THIS CANDIDATE'S ABILITY TO PERFORM MOTORCYCLE DUTIES?

25. SUMMARY/COMMENTS (LIST BY ITEM NUMBER)

(This area is currently blank and shaded light blue.)

This form must be filled out fully and all required tests attached. It will be returned if improperly filled out.

I HAVE IDENTIFIED THE PERSON EXAMINED BY:

Personal knowledge Driver license Social security card

Other:

NAME AND ADDRESS OF PHYSICIAN (PRINT, TYPE OR STAMP)

PHYSICIAN'S SIGNATURE DATE

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ANNEX D

PHYSICIAN'S NOTIFICATION OF REQUIREMENTS

PHYSICIAN'S NOTIFICATION OF REQUIREMENTS

Candidates for the position of motor officer must be in good health and free from disabling defects. They must have effective use of arms, hands, legs, feet, and back.

Candidates will be required to operate the controls of a motorcycle in a coordinated manner, using both hands and feet simultaneously. Therefore, a good sense of balance and the ability to develop sensitivity toward the motorcycle and the road surface is essential.

Candidates must ride defensively and be able to quickly detect movement of surrounding traffic; therefore, good eyesight, depth perception, side vision and reflexes are essential.

Candidates must have the strength to properly lift a heavy (approximately 700- to 800-pound) motorcycle onto its wheels if it becomes necessary. They must also be able to swing one leg over a motorcycle in order to mount.

Candidates are provided very little vehicle protection in the event of an accident; therefore, good overall physical condition and firm muscle tone are important to reduce the possibility of injury or minimize the degree of injury if one is sustained.

Candidates will be exposed to extremes in weather conditions and will be subject to a wind chill factor during the winter months, 10 to 20 degrees below prevailing temperatures. They will be expected to ride eight hours a day without becoming fatigued to the point where alertness is reduced. Candidates will ride sitting in an upright position without back support. They will be subject to vehicle and surface vibrations, as well as muffler and wind noises at all speeds.

Candidates must be able to perform under additional stress that may develop from extreme enforcement riding situations.

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ANNEX E

IN-SERVICE MOTORCYCLE TRAINING CLASS - EVALUATION REPORT

California Highway Patrol Academy, Tactical Training Program

IN-SERVICE MOTORCYCLE TRAINING CLASS - EVALUATION REPORT

091-157 (Rev. 07-12) OPI 091

NAME: Smith, John D. I.D. #: 10001 RANK: Officer

CLASS: 06-12 DATES: 8/15-16/2012 AREA/CODE: San Jose/340

RATING KEY: (1) UNSATISFACTORY (2) IMPROVEMENT NEEDED (3) QUALIFIED
(4) ABOVE AVERAGE (5) OUTSTANDING

OVERALL RATING: 3

RATINGS

1. COORDINATION: Engage clutch, coordinates throttle smoothly. Slips clutch as necessary without stalling or racing the engine.

3

2. CONTROL: Manipulates throttle, clutch, transmission and brakes in related manner. Shifts transmission precisely without clashing gears.

3

3. BALANCE: Maintains proper balance and is steady. Makes smooth U-turns and turning movements. Negotiates corners and curves properly.

3

4. CONFIDENCE: Has confidence; does not appear apprehensive or tense.

4

5. JUDGMENT: Rides within safe limits of motorcycle and personal ability. Recognizes potentially dangerous situations and rides accordingly. Appraises roadway for hazards at all times.

3

PROFICIENCY COURSE TIME: _____

QUALIFYING TIME: _____

REMARKS:

INSTRUCTOR'S SIGNATURE: _____ DATE: _____

TRAINEE'S SIGNATURE: _____ DATE: _____

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ANNEX G

CERTIFIED MOTORCYCLE TRAINING OFFICER REFRESHER - EVALUATION REPORT

California Highway Patrol Academy, Tactical Training Program

CERTIFIED MOTORCYCLE TRAINING OFFICER REFRESHER - EVALUATION REPORT

091-159R (Rev. 07-12) OPI 091

NAME: Taylor, Timothy W. I.D. #: 13001 RANK: Sergeant

CLASS: 06-12 DATES: 11/27-28/2012 AREA/CODE: West Los Angeles – 565

RATING KEY: (1) UNSATISFACTORY (3) QUALIFIED (5) OUTSTANDING
(2) IMPROVEMENT NEEDED (4) ABOVE AVERAGE

OVERALL RATING: 4 RATINGS

- | | | |
|----|---|--------------------------|
| 1. | <u>COORDINATION</u> : Engage clutch, coordinates throttle smoothly. Slips clutch as necessary without stalling or racing the engine. | <u> 4 </u> |
| 2. | <u>CONTROL</u> : Manipulates throttle, clutch, transmission and brakes in related manner. Manages control of the motorcycle at all speeds. | <u> 4 </u> |
| 3. | <u>BALANCE</u> : Maintains proper balance and is steady. Makes smooth U-turns and turning movements. Negotiates corners and curves properly. | <u> 3 </u> |
| 4. | <u>CONFIDENCE</u> : Has confidence; does not appear apprehensive or tense. | <u> 4 </u> |
| 5. | <u>JUDGMENT</u> : Rides within safe limits of motorcycle and personal ability. Recognizes potentially dangerous situations and rides accordingly. Appraises roadway for hazards at all times. | <u> 4 </u> |

REMARKS:

INSTRUCTOR'S SIGNATURE: _____ DATE: _____

TRAINEE'S SIGNATURE: _____ DATE: _____

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ANNEX H

CHP 200, MOTORCYCLE PERFORMANCE EVALUATION

STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

MOTORCYCLE PERFORMANCE EVALUATION
CHP 200 (Rev. 09-12) OPI 091

TRAINEE'S NAME (PRINT) Alice Jones	I.D. NUMBER 20000	DOR DATE (FIRST) 09/26/2012	(LAST) 10/26/2012
---------------------------------------	----------------------	--------------------------------	----------------------

CHECK ONE
 First 10 Days
 Second 10 Days
 Final Report
 5 Day Reassignment
 Quarterly Training
 Ride-a-long

PERFORMANCE CATEGORY	DAILY OBSERVATION REPORT									
	RATING U = Unsatisfactory S = Satisfactory N = Not Observed									
	1	2	3	4	5	6	7	8	9	10
CARE OF EQUIPMENT										
1. CHP 184 completed	S	N	N	N	N	N	N	N	N	N
2. Familiar with motorcycle equipment	S	S	S	S	S	S	S	S	S	S
3. Helmet worn properly	S	S	S	S	S	S	S	S	S	S
4. Is abreast of all Fleet Operations bulletins	S	S	S	S	S	S	S	S	S	S
BALANCE - CONTROL - COORDINATION										
5. Maintains proper balance and is steady	S	S	S	S	S	S	S	S	S	S
6. Makes smooth U-turns	S	S	S	S	S	S	S	S	S	S
7. Negotiates corners and curves properly	S	S	S	S	S	S	S	S	S	S
8. Shifts at proper engine speed without clashing gears	S	S	S	S	S	S	S	S	S	S
9. Coordinates clutch and throttle smoothly	S	S	S	S	S	S	S	S	S	S
10. Manipulates clutch without racing or stalling engine	S	S	S	S	S	S	S	S	S	S
11. Downshifts at proper time	S	S	S	S	S	S	S	S	S	S
12. Maintains proper posture, eye placement, and alertness	S	S	S	S	S	S	S	S	S	S
13. Pulls out smoothly and properly	S	S	S	S	S	S	S	S	S	S
DEFENSIVE DRIVING										
14. Wears appropriate safety equipment at all times (glasses, gloves, etc.)	S	S	S	S	S	S	S	S	S	S
15. Appraises roadway at all times	S	S	S	S	S	S	S	S	S	S
16. Recognizes and anticipates potentially dangerous locations and situations	S	S	S	S	S	S	S	S	S	S
17. Uses mirrors to their advantage; knows what is behind them	S	S	S	S	S	S	S	S	S	S
18. Turns to look before changing lanes or turning; does not rely solely on mirrors	S	S	S	S	S	S	S	S	S	S
19. Always leaves themselves an "out"	S	S	S	S	S	S	S	S	S	S
20. Follows at a safe distance	S	S	S	S	S	S	S	S	S	S
21. Watches traffic ahead when negotiating on-ramps	S	S	S	S	S	S	S	S	S	S
22. Rides within wheel path; avoids dirty portion of the roadway	S	S	S	S	U	S	S	S	S	S
23. Is cautious when passing around or riding between stopped vehicles	U	S	S	S	S	S	S	S	S	S
24. Avoids "blind spot" of other motorists	S	S	S	S	S	S	S	S	S	S
25. Avoids overbraking in turns and curves	S	S	S	S	S	S	S	S	S	S
26. Avoids riding on painted roadway markings	N	S	S	S	N	S	S	S	S	S
27. Mounts and dismounts from "high" side	S	S	S	S	S	S	S	S	S	S
28. Anticipates unexpected movements of other vehicles and pedestrians	S	S	S	S	S	S	S	S	S	S
29. Follows leader when "splitting" traffic in pairs; does not pass a vehicle on both sides	S	S	S	S	S	S	S	S	S	S
30. Exceeds speed limit only when necessary	S	S	S	S	S	S	S	S	S	S
31. When riding with a partner, agrees who will ride on which side	N	N	N	N	N	N	N	N	S	S
32. Properly breaks on surfaces that are wet or dirty	S	S	S	S	S	S	S	S	S	S
33. Avoids stopping or sitting on vehicle fluids or other loose material	S	S	S	S	S	S	S	S	S	S
34. Has reviewed quarterly motorcycle collision report	N	N	N	N	N	N	N	N	N	S
35. Has reviewed common and past collision locations	S	S	S	S	S	S	S	S	S	S
ATTITUDE										
36. Is continuously safety minded	S	S	S	S	S	S	S	S	S	S
37. Willing to learn capabilities and limitations	S	S	S	S	S	S	S	S	S	S
38. Has developed respect for motorcycles; is not overconfident	S	S	S	S	S	S	S	S	S	S
39. Has overcome being over-eager	S	S	S	S	S	S	S	S	S	S
40. Realizes motorcycle is a working tool, not a status symbol	S	S	S	S	S	S	S	S	S	S
41. Has a positive attitude toward motorcycles used in traffic enforcement	S	S	S	S	S	S	S	S	S	S
42. Accepts constructive criticism regarding riding ability	S	S	S	S	S	S	S	S	S	S
JUDGMENT										
43. Knows and rides within limits of personal ability and skill	S	S	S	S	S	S	S	S	S	S
44. Avoids high speeds when unnecessary	S	S	S	S	S	S	S	S	S	S
45. Uses proper techniques when stopping violators	S	S	S	S	S	S	S	S	S	S
46. When appropriate, breaks off from extended high speed pursuits	N	N	N	S	N	N	N	N	S	N
47. Uses emergency equipment when necessary	N	S	S	S	S	S	S	S	S	S
48. Seeks advice from experienced riders	S	S	S	S	S	S	S	S	S	S

CMTO'S NAME (PRINT) Randal Elgac, Sergeant	I.D. NUMBER 10000	CMTO'S SIGNATURE
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ANNEX I

CHP 200A, MOTORCYCLE PERFORMANCE EVALUATION - END OF PHASE REPORT

STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL		
MOTORCYCLE PERFORMANCE EVALUATION - END OF PHASE REPORT		
CHP 200A (Rev. 1-25) OPI 091		
TRAINEE'S NAME (Last, First, Middle - Print)	AREA	ID NUMBER
SMITH, JOHN, ADAM	CONTRA COSTA - 320	00000
CHECK ONE		
<input type="checkbox"/> First 80 Hours	<input type="checkbox"/> Second 80 Hours	<input type="checkbox"/> Final Report
<input type="checkbox"/> 40-Hour Reassignment	<input type="checkbox"/> Quarterly Training	<input type="checkbox"/> Ride-a-long
CERTIFIED MOTORCYCLE TRAINING OFFICER		
STRENGTHS		
WEAKNESSES		
COMMENTS		
<input type="checkbox"/> See reverse side for additional comments		
CMTO'S NAME (Last, First, Middle - Print)		
SIGNATURE	ID NUMBER	DATE
MOTORCYCLE SUPERVISOR		
MOTORCYCLE SUPERVISOR'S NAME (Last, First, Middle - Print)		
SIGNATURE	ID NUMBER	DATE
TRAINEE		
TRAINEE'S SIGNATURE		DATE
AREA COMMANDER		
AREA'S COMMANDER'S NAME (Last, First, Middle - Print)		RANK
SIGNATURE	ID NUMBER	DATE
Destroy Previous Editions		
Chp200A_0125.pdf		

ANNEX I

**CHP 200A, MOTORCYCLE PERFORMANCE EVALUATION – END OF
PHASE REPORT (*continued*)**

COMMENTS (<i>Continued from reverse</i>)

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