

CHAPTER 4
BICYCLES AND SAFETY EQUIPMENT

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CHAPTER 4
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1. POLICY.

- a. The Department shall be responsible for all procurement and maintenance of bicycles and all safety equipment, including bicycle helmets, used in the Department's Bicycle Patrol Unit (BPU).
- b. Only bicycles meeting the Department's specifications (refer to Annex C of this chapter) and issued to assigned officers in the BPU shall be used during routine patrol.

2. BICYCLE AND SAFETY EQUIPMENT SPECIFICATIONS.

- a. Capitol Protection Section's (CPS) Unit Coordinator shall develop and maintain bicycle and safety equipment specifications. Bicycles and safety equipment specifications shall include the following to satisfy requirements contained in Section 2800.1 of the Vehicle Code.
 - (1) Bicycles shall be distinctively marked.
 - (2) Bicycle horns shall be capable of producing a minimum of 115 decibels.
- b. The CPS Unit Coordinator may establish a committee for the purpose of developing bicycle safety equipment specifications.
- c. Bicycles and accessories which do not meet Department specifications are prohibited.

3. ASSIGNMENT OF BICYCLES.

- a. The Unit Supervisor shall be responsible for assigning bicycles to BPU officers and maintaining records for each bicycle assigned to the BPU.
- b. Bicycle Patrol Unit officers shall be responsible for the proper care and safe storage of their assigned bicycles.
 - (1) Bicycles should normally be stored at the assigned Area office during off-duty hours.

(2) If necessary, the storage of bicycles at other than a departmental facility may be approved by the Unit Supervisor. On these occasions, the bicycles shall be enclosed in a concealed and locked area.

4. PROCUREMENT OF BICYCLES.

- a. Areas with approved bicycle programs shall forward purchase requisitions through their Division to CPS. Requests shall be accompanied with full justification.
- b. Capitol Protection Section shall be responsible for evaluating all bicycle purchase requests. Bicycles must meet the Department's minimum specifications. Upon CPS approval, the Purchasing Unit will be notified and the purchase requisition can be completed.

5. BICYCLE MAINTENANCE.

- a. The Unit Supervisor should be assigned as the BPU's Maintenance Officer. The Maintenance Officer shall be responsible for approving, monitoring, and logging all bicycle maintenance and repairs.
- b. Bicycle tune-ups and major repairs/overhauls approved by the Maintenance Officer shall be performed by a contracted vendor who is an authorized bicycle dealer and repair facility.
- c. Minor repairs may be performed by a member of the BPU utilizing departmentally issued tools. BPU officers are responsible for maintaining a clean bicycle and conducting a safety inspection of the tires and brakes at the beginning of each shift.
- d. All maintenance and repairs shall be recorded on the CHP 325, Bicycle Maintenance/Repair Log (refer to Annex A of this chapter) for each departmental bicycle.
 - (1) The Maintenance Officer shall be responsible for maintaining and updating all CHP 325s.
 - (2) The CHP 325 shall be maintained until the bicycle is removed from service.

6. BICYCLE AND SAFETY INSPECTIONS.

a. Each BPU officer shall visually inspect their assigned bicycle and safety equipment for defects prior to the start of each shift. The CHP 324, Monthly Bicycle/Safety Equipment Checklist (refer to Annex B of this chapter) should be used as a guide for the daily inspection.

b. At least once per month, the Unit Supervisor shall accompany each bicycle officer during a required daily inspection. The CHP 324 shall be completed by the officer and turned-in to the Unit Supervisor for the monthly inspection.

7. BICYCLE HELMET.

a. A bicycle helmet shall be issued to each member of the BPU.

b. A bicycle helmet issued by the Department shall be worn at all times while an officer is riding a departmental bicycle.

8. USE OF PERSONAL BICYCLE DURING TRAINING.

a. A departmental bicycle shall be provided and available for use by all officers attending the initial Bicycle Training Course and quarterly training. Officers attending the initial Bicycle Training Course shall use departmental bicycles during the course. However, during quarterly training days, BPU officers may elect to use their personally owned bicycles. Personally owned bicycles shall meet current CHP bicycle specifications and shall be inspected and approved by the Unit Supervisor prior to training. The Department will not be responsible for repair, replacement, or reimbursement of any personally owned bicycle.

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ANNEX C

BICYCLE SPECIFICATIONS

LISTED BELOW ARE THE MINIMUM REQUIREMENTS FOR CHP PATROL BICYCLES

FRAME:	Sizes Color Frame Fork	Availability in various sizes Navy blue or black Standard aluminum or better MTB frame Front suspension system, Rock Shock (Duke), Fox (F80), or equivalent
DRIVE TRAIN:	Crankset Front Derailleur Rear Derailleur Shift Levers Freewheel Chain	Shimano LX or better, 175mm Shimano LX top swing or better Shimano XT or equivalent Shimano LX rapid fire 9 speed or better Shimano 11-30 HG90 9 speed or better Shimano HG 90 Hyper Glide
WHEELS:	Hubsets Spokes Rims Tires	Rear: Shimano LX, 36 hole 9 speed or equivalent Front: Shimano LX 36 hole or equivalent DT 14g stainless Alloy, triple cavity, 36 <u>hole</u> Kevlar bead, inverted tread
OTHER:	Brakes Pedals Handlebars Stem Seat Post Saddle Kick Stand Rear Rack Water bottles Lights Bags Fenders	Shimano LX linear pull brakes and levers or Avid mechanical disc brakes or better Standard MTB, mini toe clip compatible Standard MTB handlebar with bar ends Standard MTB stem Standard MTB seat post equipped with quick release Standard MTB gel saddle Rear mounted kick stand Adjustable, heavy duty rack Two water bottle braze-ons with two cages Night Rider, with red and white lights and siren or equivalent Jandd, rear expandable or equivalent Mt. Zephal, full fenders or equivalent