

CHAPTER 10

**PUBLIC SAFETY FIRST AID INITIAL CERTIFICATION, RECERTIFICATION,
AND REPORTING REQUIREMENTS**

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CHAPTER 10

PUBLIC SAFETY FIRST AID INITIAL CERTIFICATION, RECERTIFICATION, AND REPORTING REQUIREMENTS

1. POLICY. All cadets will be trained to the level of Public Safety First Aid (PSFA) during their initial Academy training, which consists of 21 hours of first aid and cardiopulmonary resuscitation training mandated by the Commission on Peace Officer Standards and Training. Uniformed employees who are not assigned to an Emergency Medical Technician (EMT) or paramedic position within the Department (i.e., Office of Air Operations; Academy, Emergency Medical Services (EMS) Unit; Capitol Protection Section paramedic/EMT) shall be recertified on PSFA biennially.

2. GENERAL.
 - a. California Penal Code (PC), Section 13518, requires all uniformed employees meet the training standards prescribed by the Emergency Medical Services Authority (EMSA) for the administration of first aid and cardiopulmonary resuscitation. The Department's PSFA program exceeds standards contained in the California Code of Regulations (CCR), Title 22, Division 9, Chapter 1.5, Section 100017. The minimum standard of first aid training for the Department is that of a PSFA.

 - b. Uniformed employees who are not authorized to act as a departmental paramedic or EMT are required to satisfactorily complete recertification requirements in PSFA training every other year. Departmentally authorized paramedics and EMTs shall obtain recertification through outside training organizations and maintain certification through their respective Local Emergency Medical Services Authority (LEMSA).

 - c. The Department does not certify EMTs. Emergency Medical Technicians are accredited through the LEMSA where they work. Paramedics are licensed throughout the state and accredited by their LEMSA. Additionally, EMTs and paramedics must be in a designated position within the Department to perform skills above the level of PSFA.

 - d. Recertification of PSFA trained personnel will be conducted at the Division level. Personnel trained at a level higher than PSFA will be provided recertification training by the Department while assigned to a designated EMT or paramedic position.

3. INSTRUCTORS. Instructors authorized by the Academy, EMS Unit must:
 - a. Complete a PSFA instructor training class provided by Academy, EMS Unit personnel.
 - b. Show competence in the required skills.
 - c. Complete a PSFA instructor refresher training class every 24 months.

4. PROCEDURES.
 - a. Each trainee attending PSFA recertification will be required to complete a minimum of eight hours of refresher training. Each trainee will demonstrate proficiency on a final exam, as required by the CCR.
 - (1) Personnel failing to demonstrate satisfactory performance on the final test will be provided refresher training and retested.
 - b. Upon completion of each PSFA recertification course:
 - (1) Area training officers shall enter completed PSFA recertification records into the Employee Training Records System.
 - (2) The CHP 137A, Personnel Transfer Checklist, which is included with the uniformed employee's field personnel file, shall have a notation indicating the employee's PSFA status.
 - (3) Any uniformed employee who is unable to attend an assigned recertification class due to 4800.5 time, sick leave, military leave, etc., shall be scheduled to attend the first class available after their return to duty.

5. NONDEPARTMENTAL FIRST AID INSTRUCTION. Uniformed employees of the Department who want to instruct a first aid course to the general public must receive authorization from the local chapter of the American Red Cross or the American Heart Association in the area where the class will be held. They shall follow the course outline as dictated by the respective organization.

6. CHP 330, EMERGENCY MEDICAL REPORT.
 - a. Commands shall review the CHP 330, Emergency Medical Report, and submit copies of the completed forms to the Academy by the fifth working day of each month.

(1) Commanders shall ensure a CHP 330 is completed for all emergency medical services.

(2) If an automated external defibrillator is used, a copy of the CHP 330 and a copy of the event printout shall be forwarded to the Academy, EMS Unit, within two business days.

b. Commands shall maintain a confidential file of CHP 330s. Reports are to be maintained on file for three years, plus current.

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