

CHAPTER 6
SHOTGUN
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CHAPTER 6

SHOTGUN

1. POLICY.

a. Purpose of the Shotgun. The purpose of the departmental shotgun is to provide the uniformed employee with a psychological and physical advantage in the unusual circumstance where the primary firearm does not fulfill the need.

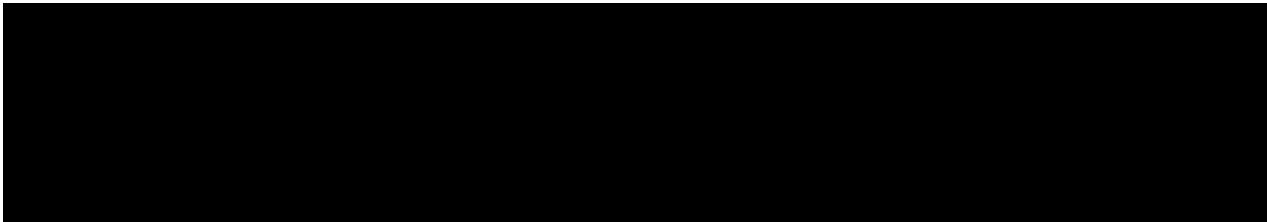
Therefore, the shotgun can be both an offensive and defensive firearm depending on the particular incident.

b. Justification for Firing. Uniformed employees shall not discharge the shotgun except as permitted in Highway Patrol Manual (HPM) 70.6, Officer Safety Manual, Chapter 1, Use of Force.

2. USE OF THE SHOTGUN. The shotgun is not intended to replace the uniformed employee's primary firearm but is provided as a supplemental firearm. The decision of when to use the shotgun will be a matter of judgment on the part of the uniformed employee. Situations where the shotgun is the best firearm include those where there is adequate time to remove and load the shotgun, such as roadblocks, high-risk stops, and searches in rural areas. Less desirable situations would be during foot pursuits, building searches, or when a large concentration of people may be in the potential impact area.

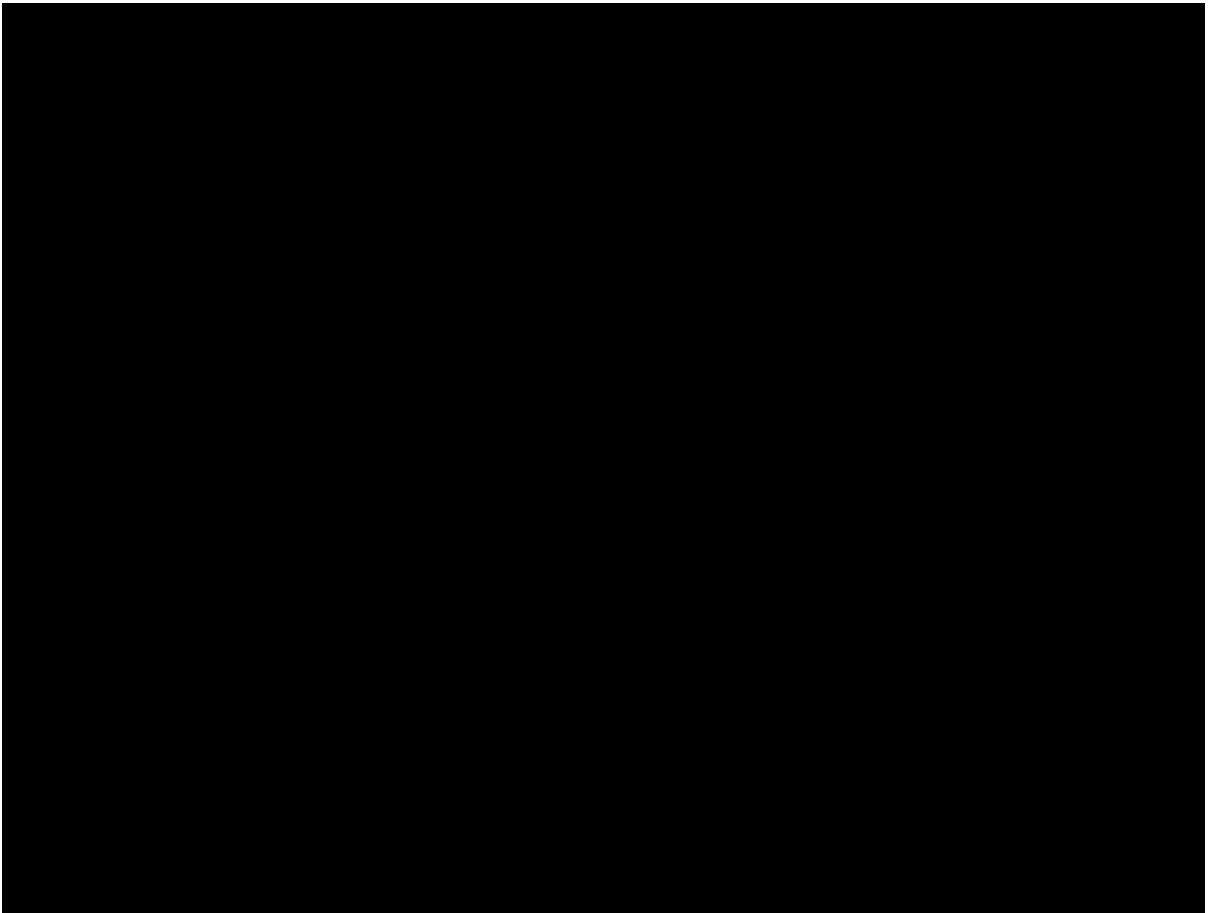
a. Type of Firearm, Ammunition. The only shotgun approved for use and furnished by the Department is the Remington, Model 870, pump-action shotgun. Only ammunition issued by the Department is authorized for carrying with, or firing from, the departmental shotgun. Departmental shotguns shall not be modified in any way except when authorized by the Commissioner. If authorized, modifications shall be completed by the departmental gunsmith.

b. Short-Barreled Shotgun. Due to specific registration requirements and the limited need for short-barreled shotguns, they will only be assigned to specialized unit operations with the approval of the Commissioner. Once approved, they may be requisitioned from the Academy, Weapons Control Unit (WCU). These shotguns can only be assigned to commands by the Academy, WCU.



3. COMMANDER RESPONSIBILITIES.

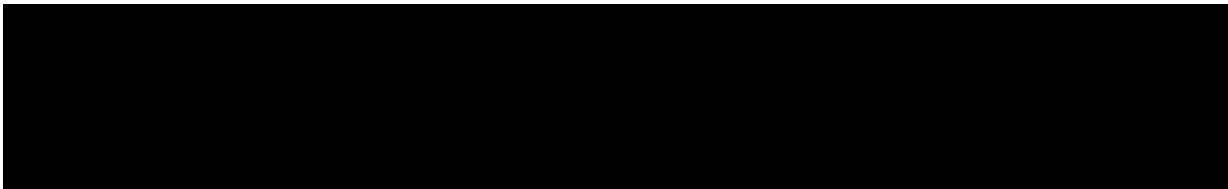
a. Security. Commanders shall ensure compliance with measures for the security of the shotgun as follows:



(4) Uniformed and trained nonuniformed employees shall ensure shotguns are removed from patrol vehicles which are not in their custody (e.g., commercial repair shop).

b. Supervisor. Commanders shall designate a supervisor who will be accountable for:

(1) Supervising the required training sessions involving firing of the shotgun and its use.



(3) Arranging for a quarterly inventory of all shotguns, and a quarterly inspection and cleaning unless the condition of the shotgun warrants more frequent attention.

(4) Ensuring shotgun shells stored in shotgun magazines and ammunition pouches are replaced with fresh ammunition at the time the quarterly inspection/cleaning is performed.

(5) Ensuring ammunition removed shall be used during required shotgun shoots.

(6) Maintaining custody of all shotgun ammunition and records as to its use.

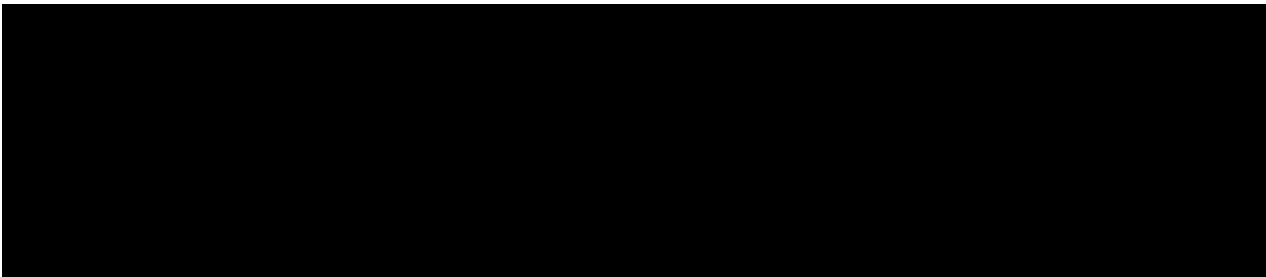
(7) Ensuring each shotgun assigned to a patrol vehicle has at least five additional rounds of ammunition which are carried in a departmentally issued ammunition pouch attached to the buttstock.

(8) Arranging for suitable storage space for shotguns not stored in patrol vehicles.

c. Training. Commanders shall ensure only uniformed employees and trained nonuniformed employees (e.g., automotive technician) load, unload, or otherwise handle the shotgun.

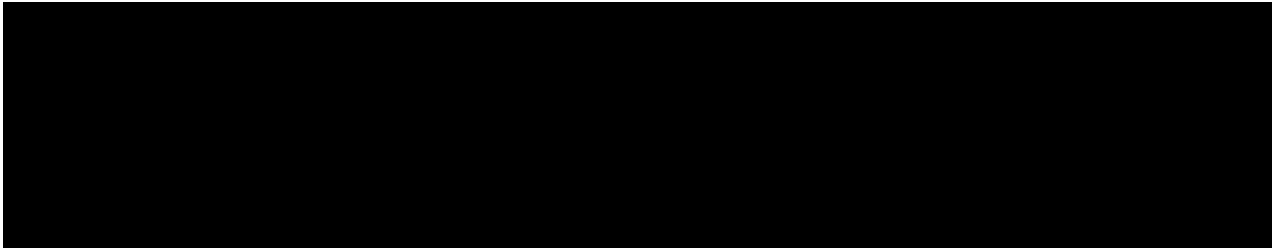
4. OPERATING PROCEDURES. Prior to beginning a tour of duty, all uniformed employees are accountable for the following procedures:

a. Shotgun Chamber. With the shotgun safety on, the uniformed employee shall immediately check to see if the shotgun is loaded. If the shotgun is found to have a round in the chamber, the uniformed employee shall immediately proceed to the clearing tube and safely remove the chambered round.



c. Condition. The uniformed employee shall briefly inspect the condition of the shotgun. If it shows excessive dirt or corrosion, the uniformed employee shall report this condition to their supervisor. The uniformed employee shall also check the condition of the ammunition pouch and the sling. If either is found to be defective, the Academy, WCU, should be contacted for a replacement.

d. Lektro-Lok. The uniformed employee shall check the Lektro-Lok to ascertain whether it is in good working order.



f. Muzzle. No device shall be placed over or attached to the muzzle of the shotgun.

5. CLEARING MALFUNCTIONS.

a. If a malfunction occurs, the shotgun may be cleared using the following procedures:

- (1) Depress the action bar release.
- (2) Rack the fore-end to the rear forcefully.
- (3) If an obstruction can be seen and physically removed, remove it.
- (4) Bring the fore-end all the way forward.

b. If the fore-end will not move, it may be necessary to strike the buttstock forcefully on the ground, pulling back on the fore-end sharply while depressing the action bar release lever.

NOTE: This should be used only as a last resort and may result in damage to the shotgun. If this occurs during training, the shooter may request the range officer or weapons inspection officer to assist to avoid unnecessary damage.

6. CARE OF THE SHOTGUN.

a. Inspection. Shotguns which are routinely fielded or used for live-fire training shall be inspected and cleaned with departmentally approved cleaner/lubricant

quarterly. One of these inspections is required to be a full tear-down, which will include test-firing with one full magazine tube of departmental ammunition. The other three inspections will require the firearm to be “field-stripped” and checked for obvious defects and cleanliness. No test-fire is required. Care and maintenance of the shotgun will, of necessity, be adjusted to the variety of conditions encountered. Commands experiencing unusual climate conditions, such as salt in the air or a high concentration of dust or sand, may find it necessary to perform more frequent inspections and cleanings.

b. Nomenclature. All uniformed employees should be familiar with the following nomenclature:

- (1) The **magazine cap** is a knurled disc at the forward end of the magazine.
- (2) The **barrel guide ring** is located on the underside of the barrel and 7 inches from the muzzle. The magazine tube is placed through this ring.
- (3) The **receiver** is the metallic portion of the gun which contains apertures for receiving and ejecting shells.
- (4) The **fore-end** (or slide action handle) is the plastic grip assembled around the magazine.
- (5) The **breech bolt** is the metallic movable block located in the receiver which contains the firing pin and locking block. It forces the shell into the firing position and closes the rear of the bore against the force of the charge.
- (6) The **locking block** is the latch device (part of the breech bolt assembly) which engages the barrel extension and holds the breech bolt in a closed position for firing.
- (7) The **shell latch** is located inside the receiver, in the right-rear of the magazine, and retains shells in the magazine preparatory to firing or ejecting.
- (8) The **carrier** is the movable plate in the receiver which delivers the cartridge from the magazine to the chamber area.
- (9) The **action bar release** is the serrated lever on the forward edge of the trigger guard which unlocks the action bar and allows for the chambering of a round.
- (10) Additional Nomenclature. The following parts are visible when the barrel is removed:

- (a) The **face of the breech bolt** is located at the forward end of the inside of the receiver.
- (b) The **extractor** is the small claw located on the front right side of the breech bolt.
- (c) The **extractor plunger** is visible through the hole in the breech bolt behind the extractor.
- (d) The **firing pin hole** can be seen on the face of the breech bolt, mid-center, in which the firing pin is located.
- (e) The **ejector** can be found within the receiver, on the left side, directly behind the barrel extension.
- (f) The **breech end of the barrel** (barrel extension) is the rear end of the barrel.

7. DEPARTMENTAL SHOTGUN QUALIFICATION.

a. Requirements.

(1) Uniformed personnel at the rank of captain and below shall train with the shotgun on a quarterly basis and complete an annual qualification. A minimum of 18 rounds, but no more than 30 rounds, shall be fired during quarterly shoots. Missed quarterly shoots may be satisfied by completing a make-up shoot. The annual qualification course will be the eight-round Task Oriented Qualification Course (TOQC)–Shotgun. At least one shoot should be conducted during the hours of darkness and at least one shoot shall incorporate a component of tactically moving while firing.

(2) Uniformed personnel at the rank of Assistant Chief and above are encouraged to shoot the shotgun quarterly, and, at a minimum, shall shoot the shotgun at least once annually to demonstrate proficiency.

b. Task Oriented Qualification Course–Shotgun. The TOQC–Shotgun is composed of seven tasks. The first four tasks are “real world” gun handling proficiency tasks officers are already required to perform; the remaining three tasks are shooting tasks requiring a qualification score of 100 percent. As with the pistol and rifle qualifications, each individual task must be passed. Up to 25 shotgun rounds per officer may be used for the TOQC. The target used will be the CHP 241, Target, Combat Silhouette, (refer to Chapter 3, Shooting Qualification and Training, Annex C, of this manual). A CHP 243S, Task Oriented Qualification Course–Shotgun, (refer to Chapter 3, Annex G, of this manual) shall be used for all

shotgun qualifications. The qualification score achieved with the departmental shotgun shall be entered into the Employee Training Record System. The completed forms shall be filed in the employee's training folder and retained for the current year plus two.

(1) The qualification will begin with the shotgun in the standard duty carry condition: chamber empty, fully-loaded magazine (four rounds), and five rounds in the ammunition pouch attached to the stock.

(a) The first four tasks of the TOQC–Shotgun may be completed with a dummy shotgun and dummy ammunition; therefore, it is not a requirement to be at the range to complete Tasks 1 through 4.

(2) Task 1.

(a) Demonstrate the ability to safely and properly prepare the shotgun for tactical deployment (pass/fail).

(b) On command, the shooter will rack one round from the magazine into the chamber. The shooter will then top off the magazine with one round from the ammunition pouch.

(3) Task 2.

(a) Demonstrate the ability to safely and properly remove the round from the chamber and close the action on an empty chamber (pass/fail).

(b) On command, the shooter will remove the round from the chamber and place it in the ammunition pouch.

(4) Task 3.

(a) Demonstrate the ability to safely and properly remove all rounds from the magazine tube (pass/fail).

(b) On command, the shooter will remove the four rounds from the magazine tube, set them aside, and check to make sure the follower is visible.

(5) Task 4.

(a) Demonstrate the ability to safely and properly load a round through the ejection/loading port (pass/fail).

(b) On command, the shooter will load a round through the ejection and loading port. Additionally, the shooter will then load the magazine tube

with four rounds from the ammunition pouch. The four rounds that were previously removed from the magazine tube and set aside are to then be placed in the ammunition pouch.

(6) Task 5(a). (All rounds are fired on same target.)

(a) Weapon: Shouldered and on target with a round in the chamber.

(b) Distance from target: Five yards.

(c) Rounds fired: One.

(d) Accuracy Standard: All pellets within the 6- by 6-inch head of silhouette.

(e) Time Standard (in seconds): 1.5.

1 Gain full-sight alignment on head of target, safety on, finger indexing the safety.

2 On the fire command, remove the safety, fire one round and rack another round into the chamber.

(7) Task 5(b). (All rounds are fired on the same target.)

(a) Weapon: Shouldered to low ready position with a round in the chamber.

(b) Distance from target: Five yards.

(c) Rounds fired: One.

(d) Accuracy Standard: All pellets within the white or gray portion of silhouette.

(e) Time Standard (in seconds): 1.5.

1 Begin with muzzle at the low ready position, safety on, finger indexing the safety.

2 On the fire command, raise the shotgun to center mass while removing the safety, fire one round center mass and rack another round into the chamber.

(8) Task 6. (All rounds are fired on the same target as Task 5.)

- (a) Weapon: Shouldered to a ready position with a round in the chamber and two rounds in the magazine tube.
 - (b) Distance from target: 10 yards.
 - (c) Rounds fired: Three.
 - (d) Accuracy Standard: All pellets within the TOQC silhouette.
 - (e) Time Standard (in seconds): 3.
 - 1 Begin with muzzle at the ready position (waistline of target), safety on, finger indexing the safety.
 - 2 On the fire command, remove the safety, fire three rounds center mass or until empty.
 - 3 With the action open, transition to the pistol.
- (9) Task 7. Use three TOQC targets approximately one yard apart.
- (a) Weapon: Shouldered to a ready position on the first target with a round in the chamber, a round in the magazine tube, and a round in the ammunition pouch.
 - (b) Distance from target: 12 yards.
 - (c) Rounds fired: Three.
 - (d) Accuracy Standard: All pellets within each TOQC silhouette.
 - (e) Time Standard (in seconds): 10.
 - 1 Begin with muzzle at the ready position (waistline of target), safety on, finger indexing the safety.
 - 2 On the fire command, remove the safety, fire one round center mass at the first target and rack another round into the chamber.
 - 3 Transition to the second target and fire one round center mass.
 - 4 With the action open, combat load the round from the ammunition pouch, transition to the third target and fire one round center mass.
 - 5 With the action open, transition to the pistol.

c. Corrective Shooting Instruction for the Departmental Shotgun.

(1) Remedial Training. Commanders shall arrange for immediate remedial training for each uniformed employee who fails to pass the TOQC–Shotgun course. Any uniformed employee who fails to qualify with the departmental shotgun shall demonstrate proficiency prior to resuming official duties.

(2) All remedial training shall be documented on the CHP 416, Record of Shoots, (refer to Chapter 3, Annex A, of this manual).

d. Alternate Course of Fire. Alternate courses of fire are optional and are included primarily to further develop proficiency. Range officers are encouraged to modify courses of fire commensurate with range capabilities; however, all modified courses must be approved by the commander. Provided quarterly ammunition allotments are not exceeded, alternate courses can be designed with the following elements:

- (1) Moving targets.
- (2) Multiple targets.
- (3) Trap shooting.
- (4) Friend/foe targets.
- (5) Use of patrol vehicle as a barricade.
- (6) Support shoulder positioning.

8. CALIFORNIA HIGHWAY PATROL SHOTGUN ALTERNATE LIVE-FIRE COURSE.

Firing shall be as follows to develop proper technique, accuracy, and use of cover:

STAGE	SHOTS	RANGE	POSITION
1	Four rounds	12 yards	Standing with the shotgun shouldered, fire two rounds each at two targets on command.
2	Four rounds	12 yards	Remove the shotgun from the Lektro-Lok, move behind the car door on the passenger side, shoulder the shotgun, and fire two rounds each at the targets to the left front and right front of the patrol vehicle.
3	Four rounds	12 yards	Same as Stage 2, except from the driver's side.